

Suncoast Area Meet of Narcotics Anonymous

Meeting Agenda

Sunday, April 14, 2024

- Area Chair: Aaron (P)
- Area Co-Chair: Open ()
- Area Secretary: Jason (P)
- Area Co-Secretary: Amy (P)

Meeting Started promptly at 3:30 with:

1. The Serenity Prayer
2. Readings - 12 Traditions; 12 Concepts; Definition of an ASC
3. Roll Call
4. Secretary read the minutes from the February meeting.

Open Forum:

- Doug – FNC (homegroup) has been pressed to obtain liability insurance. Looking for recommendations/options.
 - ASC does not carry a policy for the individual groups as they are autonomous.
 - Trish - Frontline currently has a policy and asked Doug to get wit her after Area for more information.
 - Naflorida.org – there is a contact link for any questions. Info@naflorida.org
 - Form on NA.org – there is a guide online along with a form? #33 USA liability insurance bulletin
- RCM's not being present poses several challenges
 - RCM term is up next month.
 - Receipts were not turned in for April
- Concern – There was a request to have more visibility on the treasures report. It was noted that they are being uploaded onto the website each month now.

Subcommittee Reports: Please see all Reports.

- Treasurer Chair: Jerry (P) Co-Chair: ____ ()
- Literature: Jay (P): Co-Chair: ____ ()
- RCM 1: Rickey (A) RCM 2: Patty (A)
- H & I Chair: Eric (P) Co-Chair: Kelly (A)
- PI/PR Chair: Aluara (A) Co-Chair: Brittney (A)
- Phone Line Chair: Nancy (P) Co-Chair: Ryan (P)
- Rack Chair: Chris (P) Co-Chair: ____ ()
- Web Chair: Donnie (P) Co-Chair: Dominic (P)
- Activities Chair: Mindy (P) Co-Chair: Bianca (P)
- Policy Chair: Jessica (P) Co-Chair: Josh (P)
- GSR O&M Chair: Ron (A) Co-Chair: Jeff (P)

Suncoast Area Meet of Narcotics Anonymous

REMINDER: SEND UPDATES TO WEBSERVANT@SUNCOASTNA.ORG

Old Business:

- **Motion 1:** Friday Night Clean (Doug) - Motion to change the size of the storage space to a 5/10 while reducing the price from \$116 to \$55. Storage. GET NOTES FROM AARON. Motion to increase storage unit and reduce the budget by 50%. PASSED
- **Motion 2:** Frontline Group (Trish) - Reimburse person(s) who pick up literature using the current Federal Rate. The calculation is round trip, with the beginning location of the current ASC address to the RSO office.
 - Federal Rate currently is \$0.67 per mile
 - GSR's are to take it **back to their groups** for a vote, bring it back to area for next month, it will save about \$300 per month
- **AdHoc Group: Subcommittee Budget Discussion**
 - Roger spoke with subcommittees about budgets:
 - \$250 annual budget for treasury
 - Suggested budget is \$500
 - PR \$1700 annual – would like to
 - \$600 spent last year
 - Canva and Zoom are currently being used
 - Policy \$50- no need to update budget
 - Web \$99
 - H&I - \$10,800 (\$900 monthly)
 - Under budget each month
 - Activities \$2000 – currently compiling data to see if they need a budget increase.
 - Rack – thought they were under the Lit budget, will get back to us on needs for a budget.
 - O&M – no money used; no money needed.
 - Literature – Can not spend more than \$3500 monthly
 - Storage Fee \$116 – They can give us a 5x10 for \$55 monthly. Increases the size and reduces cost.
 - PO Box \$10
 - Phone Line \$50
 - Rent \$50

New Business:

- AD Hoc met on Zoom - see copy of AD Hoc report
- Never alone has not been here in a few months – a few members need to go and check the meeting out to see if they need some support and to make sure that they are running their meeting.

Nominations & Elections: All nominees qualified with their willingness to serve. Policy read the qualifications and all positions were voted in unanimously. All nominees' commitments start Jan. 2024 for a full 2-year commitment.

Suncoast Area Meet of Narcotics Anonymous

Open positions:

- Jeff nominated Co-Chair Area – Nancy C, Eric 2nd the nomination
 - Nancy accepted nomination
 - 7/11/2017 – clean date
 - Panel leader for center stone
 - Working knowledge of steps and traditions
 - Has a sponsor
 - Has the willingness
 - She will have to step down from co-phone line
 - Nancy voted in as Co-Chair for Area

All Co-Positions are 2-year commitments. Please see Policy on Suncoastna.org for all position qualifications.

Notes from Subcommittee reports:

- **Treasurers Report**
 - \$5095.52 – Starting balance
 - \$2693.27 - Spent
 - \$2589.92 -Deposit
 - \$4992.17- Ending balance
- **RCM - Absent**
 - Nothing to report
- **H&I (Eric)**
 - Nothing to report
- **PR (Alora, Brittney)**
 - Nothing to report
- **Activities (Mindy)**
 - Chili cook off was on the 6th – 41 people in attendance
 - Rent \$250
 - Food \$320.99
 - \$397.41 bringing back – did not spend all the money
 - Recovery Road Trip – Wawa to surrender to win meeting in port charlotte (add flyer to minutes)
 - Summer bash in June – Kayaking, water balloon fight. No flyer currently.
 - Bianca will be stepping up as Chair for activities,
 - Co-Chair will be available.
- **Help Line**
 - 7 calls last month, all answered.
- **RACK (Chris)**
 - All stops are covered. Still need a Co-Rack
- **Web**
- **Old Business**
 - Treasurers report under ASC minutes
 - No pants link has been updated.
- **New Business**

Suncoast Area Meet of Narcotics Anonymous

- 143 sessions per day
- Interest in the meeting list being printed in color. Donnie mentioned we can do color now. Next print should be in color.
- **Policy**
 - Flyer process
 - All flyers must be reviewed and approved by policy before they can be posted on the website.
 - All flyers for approval are to be emailed to policy@suncoastna.org
 - No old business
 - Reorganization on policy – will not change the content
 - Meeting format
- **Literature (Jay)**
 - \$2517 March order
 - \$444.10 April Order
 - May have this months order shipped since it not that much
- **O&M (Ron)**
 - New Business
 - 5 people in attendance
 - Arnold D – New GSR Spiritual Principles at Noon
 - Carmen S – New GSR for Solutions in the Steps
 - Rex K – New GSR Recovery by the Books
 - Rene P – New Alt GSR Admission of Defeat
 - Doug R – New GSR Unity and Serenity in the Morning

Motion to close 5:00pm

Ended with the serenity prayer next ASC meeting is May 5th (First Sunday of the Month) due to Mother's Day falling on the 2nd Sunday of the month, @ 3:30pm

AD Hoc met on Zoom. Present were members that are now or were involved in all the different subcommittees. Roger set the agenda to cover.

- Groups financial responsibility.-
- Group conscience. *2nd Tradition, 6th Concept of service*
- All members participate. *7th Concept of service*
- Effective communication. *8th Concept of service*
- NA funds are to be used and must be managed responsibly.

Examples of what are the different types of reserves? *NA funds derive from member contributions. 7th Tradition.*

Reserves are portions of a company's earnings set aside to strengthen its financial position, fulfil future liabilities, or cover unforeseen expenses, ensuring financial stability and operational security. Types of Reserves include Legal Reserves, **Capital Reserves**, Revenue Reserves, and Secret Reserves.

When it comes to cash-flow management, one general rule of thumb suggests enough to cover three to six months' worth of operating expenses.

Capital reserves Examples of how it would work at Suncoast ASC

To set aside funds for our subcommittees to operate for 1 month if NO money is brought in.

- | | |
|---------------------------------|----------------|
| • RCM | \$750 |
| • Public Relations | \$200 |
| • H & I | \$650 |
| • Web | \$100 |
| • Activities | \$600 |
| • Treasurer | \$150 |
| • Literature | <u>\$0</u> |
| • Total Capital reserves | \$2,450 |

Prudent Reserves-covers 3 months

- Meeting lists \$225 cost bi-monthly \$450

- Rent for ASC meeting \$50 \$150
- Phone line \$0
- Storage \$116/monthly? Changed?? \$348
- PO Box \$50X3 \$150
- **Total for 3 months prudent reserves \$1,098**

Being itemized for simplicity it is our recommendation to keep the total of \$3548 and round up to 3,600 dollars aside as an ASC.

- When the Area goes below the Capital reserves No funds are to be dispersed unless the groups approve it with an 80% vote. If the area goes below the prudent reserves NO funds will be released

At this point it would be nice to go back to homegroups to come up with input and questions on these AD Hoc findings. *This is only a guide to help all members understand budgeting*

ILS

Roger Storm

Suncoast member