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RSC Minutes January 21, 2024

Roll Call

16 of 21 RCMs present and voting in Morning	Sun Jul 16 2023 00:00:00 GMT-0400 (EDT)	Sun Sep 17 2023 00:00:00 GMT-0400 (EDT)	Sun Nov 19 2023 00:00:00 GMT-0500 (EST)	Sun Jan 21 2024 00:00:00 GMT-0500 (EST)	
16 of 21 RCMs present and voting in Afternoon				Morning	Afternoon
Bay	P	P	P	P	P
Bermuda	P	P	P	P	P
Big Bend	A	L	P	A	A
Chain O' Lakes	P	P	P	A	A
Coquina Coast	P	P	P	P	P
Daytona	P	P	P	P	P
First Coast	P	P	P	P	P
Forest	P	P	P	P	P
Greater Orlando	A	P	P	P	P
Heartland	P	P	P	P	P
Nature Coast	P	P	P	P	P
Palm Coast	A	P	P	A	A
Recovery Coast	P	P	P	P	P
River Coast	P	P	P	P	P
Serenity Coast	Dormant	Dormant	Dormant	A	A
Space Coast	P	A	P	P	LV
Sun Coast	P	P	P	P	P

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Tampa FunCoast	P	P	P	P	P
Treasure Coast	P	P	P	P	P
Trinidad & Tobago	Dormant	Dormant	Dormant	A	A
Uncoast	P	P	P	P	P
P = Present, A - Absent, LV - Late/Left and Voting, LNV - Late/Left but not present at vote		For the current RSC:	50%+1 =	8 Areas	8 Areas
			66% =	11 Areas	11 Areas
			80% =	13 Areas	13 Areas
Admin, Boards, Leaders and Coordinators					
Facilitator	P	P	P	P	P
Co Facilitator	P	P	P	P	P
Secretary	P	P	P	A	A
Alternate Secretary	P	P	P	P	P
Treasurer	P	P	P	P	P
Alternate Treasurer	P	P	P	P	P
HRP Leader	P	A	P	P	P
HRP Guide	P	P	P	P	P
R.D.	P	P	P	P	P
A.D.	P	A	P	P	P
FD Leader	P	A	P	P	P
FD Co-Leader	P	Vacant	P	P	P
H & I Resource Coordinator	A	A	P	P	P
Technology Resource Coordinator	P	Vacant	P	P	P

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Technology Alternate Resource Coordinator	Vacant	Vacant	Vacant	Vacant	Vacant
PR Resource Coordinator	P	P	P	P	P
PR Co-Resource Coordinator	P	P	P	P	P
Corrections Resource Coordinator	A	P	Vacant	Vacant	Vacant
RSO Pres	P	P	P	P	P
FRC Pres	P	P	P	P	P

Open Forum

New RCMs

Treasure Coast - Kristen (RCM 2)

Treasure Coast - Korina (RCM 1)

Open Sharing

Facilitator read Service Motives from Just for Today, December 17th.

Dawn - Register for FRCNA, frdna.com. Please encourage others to register and reserve hotel rooms. There will be no additional rooms for the room block this year, once full, it is full.

Belynda - Received check for \$1500 for SEZF. Was asked by the Zone to hold the check while the bank is updated. Belynda will hold in her safe until time to deposit.

Anniversaries/Birthdays

Barbara - celebrated 62 years old and 35 clean

Dawn - 11 years

Kim - 40 years

Malcolm - 7 years

Gladys - 67 years old

Roger - 17 years

Stephanie - 31 years

Jennifer - 15 years

Ramon - 15 years

Anthony - 2 years and 35 years old

Secretary Report

Roll Call

We have made improvements to the attendance tracking you will see in the minutes. This is to more appropriately track attendance. We will track (P) present, (A), absent, (LV) Late/Left Voting, (LNV) Late/Left not voting. Late/left voting will indicate that even though the area was late or left early and they were here for voting. Late/left not voting will indicate that the area was late or left early and was not present for voting. We will no longer use Dormant for areas not participating but “A” for absent, as dormant is basically a long term absence. We will also now be showing the morning and afternoon attendance.

Budget

We submitted our budget for 2024-2025. There is a \$60 increase in the Adobe PDF editing software and this is reflected in the proposed budget. This software is used in the creation of the final RSC minutes.

Florida Service Symposium

We have distributed updated flyers for the Florida Service Symposium X on March 14-17, 2024. Please note this is the *3rd* weekend in March, and located in the Tampa FunCoast area. This is the premiere service symposium in the world, so if you've never been, you will want to make sure to be there. If you have service enthusiasts in your area, be sure to invite them, as all areas will have 4 room nights reimbursed. Please note, RCMs should not stay in rooms meant for the area members. We will attach “Best Practices to Book Hotel Rooms” for additional information. Details, including the registration form, hotel booking link, Women in Service Dinner, Saturday breakfast and dinner banquet tickets are available on naflorida.org/fss. The cut-off date to book rooms is Feb 14th. The cut-off date to purchase Women in Service t-shirts is February 27th.

If your area has trinkets or merch left over from conventions or events that they brought to donate to the Florida Service Symposium, please see me prior to leaving today.

Contact Sheet:

The contact sheet is going around. Please make sure your information is accurate, if it is not, please correct it. If you are a new or acclimating RCM, please provide the requested information.

Reports:

For all trusted servants who are submitting a report, please make sure your reports are submitted by one week from today, **Sunday, January 28, 2024**, so we have enough time to process the minutes. If you are having difficulty submitting your report, please let us know how we can assist.

In Loving Service,
Ezra K & Anna C
Florida Region Secretary Team
secretaryteam@naflorida.org

Admin Report

January 2024

1. Symposium w/ Coordinators
 - a. Went over schedule with RD/AD team
 - b. Kristi Beth volunteered to do a “service etiquette” workshop
 - c. Suggestions for Coffee Shop
 - i. Ask open-ended questions like, “What has your homegroup/Area/Region done and found to be effective?”
 - ii. Make tables with individual topics and let people sit at the tables that interest them so they can feel comfortable having small group discussions
 - d. Discussion regarding live streaming
 - i. Need more equipment - possibly borrow?
 - ii. Possibly record workshops for later
 - iii. Would be good to stream recovery meeting for members who aren’t able to attend
2. Condensed FSS Google Drive - Single source for all files related to the symposium. Can we store admin docs such as this and the hotel contracts in the admin drive? (Sec)
 - a. Flyers, registrations, letters, and any other documentation.
 - b. Hotel contracts and Agendas in Admin folder. We can move admin agenda into the folder.
3. Budgets
 - a. Everyone will have their budgets in to the Treasurer team ASAP to allow for them to get everything compiled into one spreadsheet by Jan RSC.
 - b. Room, Food & Beverage (Coffee)” line item? Is it for increased hotel costs? Also want to bring up the travel budget that was marked as partially used but wasn’t actually used. (Co Fac)
 - i. Those line items might be in the wrong place
4. Can we move the group text to What’sApp? It will allow people to mute when necessary, we can add/remove people without starting new text threads. We can make a couple people admins of the thread. I am happy to help with set up if this is ok with everyone. (Alt Sec)
 - a. Took vote: Everyone was in favor
 - b. Possibility to use new WhatsApp Communities feature
5. For HRP: we requested the text of the Definition of RSC so we can have that updated and printed by Jan RSC (Sec)
 - a. HRP will handle
6. Best process for people to submit things for the minutes that are not currently RCMs, Admin, Resource Coordinators, etc. There was a minor challenge with a flyer Joel wanted to submit. (Alt Sec)
 - a. If it’s from an area in the region, it should go through their area RCM. If it’s from a zone or world, it should come through the RD/AD.
7. Using 501c3 for hotel booking.

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a. Everyone would have to book through the RSC account and it could get really messy with potential extra room charges, reimbursements, etc. (RD) Question from the Secretary: How much is the savings per region?

8. Email came in requesting RSO to send 501c3 form so they could use those benefits.

a. The RSO's 501c3 only covers the RSO and RSC body. (Fsc)

December 2023

1. Budgets Reminder (Facilitator)

Treasurer Report

January 2024 Treasurer Report

On November 1, 2023, the combined opening bank balance was \$56,437.45. Deposits of \$10,791.28 and expenses of \$(12,826.82) left an ending bank balance of \$54,401.91 on December 31, 2023.

Of the current balance RSC has set aside:

\$10,000.00 March 2024 RSC

\$11,000.00 Prudent Reserve per Guide

\$36,000.00 Florida Service Symposium Reserve March 2024

\$175.00 Women in Service Donation

\$5,000.00 New Chase Account to be opened to replace Bank of America Account

As of RSC held on January 21, 2024, we received \$1,473.00 in contributions and \$(9,040.80) in expenses. At the close of January RSC business, the available balance was \$(15,340.89).

PDFs included with this report are the treasurer's report, income & expense summary, profit and loss, balance sheet, bank statements, PayPal statements, and contribution summary.

If there are any discrepancies, questions, or concerns please do not hesitate to contact us by sending an email to treasurer@naflorida.org and alttreasurer@naflorida.org.

ILS,

Marie A. – Treasurer

Michael C. - Alt Treasurer

7th tradition and/or other contributions Information:

We accept contributions via PayPal at: <https://www.paypal.com/paypalme/FRSC/>

or you can go to <https://naflorida.org/>, contribute, and follow the link.

Please choose "sending to a friend" to eliminate fees charged.

Please be sure to include your group, area, or member name to ensure proper credit.

We also accept contributions via Check or Money order. Please be sure to make checks or money orders payable to:

Florida Regional Service Committee

Please be sure to include your group, area, or member name on the memo line to ensure proper credit, and mail to:

Florida Regional Service Office
c/o Florida Regional Service Committee
2222 South Combee Road, Suite 6
Lakeland, FL 33801

RCM - Bermuda Report

Number of Groups: 11 Number of Meetings: 11 Donation: 0

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

For H&I Vice Chair (Acting H&I Chair) reached out to Ms. Brown about starting meetings at Westgate and continuing at Right Living House. They agreed a one month schedule alternating members between the two places and would begin in Dec 2023. H&I had a doers and Don'ts session and Ms Brown confirmed who was vetted. Men's Treatment and Women's Treatment does not have a confirmed day to start. Ms. Basden is the contact to confirm.

For PR the PR/PI chair has been in touch with Regional PR/PI and are working on some public awareness ads. For policy the chair is waiting for H&I's action to review their best practices.

Treasurer resigned from Area so Vice Chair said he would act in interum but members need to be voted in as H&I and Literature. A vote will take place of nominees in Feb Area meeting.

What events is your Area hosting in the next 2 months?

Bermuda Convention 11, 12 & 13 Sept 2026. Possible venues Southampton Princess (currently closed) or Hamilton Princess. Lists of positions needed circulated to groups. Next convention meeting in Feb. codfish breakfast will be first fundraiser.

Would your Area like the Region to put on a Workshop or provide support? Please explain.

2 Bermuda delegates attending Service Symposium - BIANA Chair and BIANA PR/PI Chair

Comments/Current Issues/Concerns/Questions/Problems

None

RCM - Coquina Coast Report

Number of Groups: 13 Number of Meetings: 20 Donation: 0

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

Fellowship Development is working on updating our guide. They are trying to get more participation, and moved when they meet to before area, instead of after.

H&I is working on getting more people to participate, and show up to monthly meeting.

PR is working on setting up a Poster Day.

Activities has an event coming up in February.

What events is your Area hosting in the next 2 months?

Coquina Coast Area Activities Committee Presents:

Comedy & Coffee

February 17, 2024

Featuring: Leon Lilly

Doors open at 2:30 pm, show starts at 3:00 pm

\$5 tickets

Pre-sale tickets available, see Activities Committee Members.

Flagler Beach UMC

1520 S. Daytona Ave. Flagler Beach FL

Please bring snacks & cookies to share!

Would your Area like the Region to put on a Workshop or provide support? Please explain.

No.

Comments/Current Issues/Concerns/Questions/Problems

RCM - Daytona Report

Number of Groups: 25 Number of Meetings: 43 Donation: 0

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

Currently reviewing policy to budget fund flow to region

What events is your Area hosting in the next 2 months?

January 27th "It starts here" group presents the 3rd annual Recovery on Ice Skates event located at the Daytona Ice Arena. The event starts at 8:30pm, and ends at 10:30pm. There is a 10 dollar suggested donation, however no addict will be turned away.

On March 22nd - 24th Daytona Area Convention presents DACNA 24, Living Proof the Daytona Grande Ocean Front Hotel. You can visit DACNA.org to purchase registration, book hotel rooms, and purchase comedy and banquet tickets.

Would your Area like the Region to put on a Workshop or provide support? Please explain.

No thank you

Comments/Current Issues/Concerns/Questions/Problems

Daytona Area would like to know if any area has the experience of transferring their areas prudent reserve over to a high yield CD pond in order to gain a higher interest rate. We would like to know if this would come in conflict with traditions. Any experience helps. Thank you

RCM - First Coast Report

Number of Groups: 28 Number of Meetings: 63 Donation: 1500

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

Active Convention subcommittee - vetting hotels for Convention; date tbd

What events is your Area hosting in the next 2 months?

Would your Area like the Region to put on a Workshop or provide support? Please explain.

not at this time

Comments/Current Issues/Concerns/Questions/Problems

Open positions: ASC vice-chair, Alt Secy, Alt Lit Dist, RCM II, Lit Review, Activities Chair, FRC Board, Website Svcs Chair (new Admin position)

RCM - Heartland Report

Number of Groups: 45 Number of Meetings: 52 Donation: 0

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach

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- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

A learning day workshop in April.No date set yet

What events is your Area hosting in the next 2 months?

- 1.) Activities/ February 23rd-25th 2024...camping@ peace river camp ground pot luck dinner @6 pm ,meeting @ 8 pm. Sunday morning meeting @9 am before checkout
- 2.) Pickleball & Donuts Sunday March 17th !0 am-1 pm. (byoc) bring your own coffee
- 3.) picnic @ Saddle creek April 6th....10 am- 2 pm will be providing hamburgers,hot dogs. Lunch at 12 pm & meeting at 1 pm.
- 4.) take your sponsor to lunch @ Fred's Market 9 am / 2120 Harden BLVD Lakeland FL

Would your Area like the Region to put on a Workshop or provide support? Please explain.

sill discussing at HASC area meeting

Comments/Current Issues/Concerns/Questions/Problems

more information on how to write proper clear motions

RCM - Nature Coast Report

Number of Groups: 4 Number of Meetings: 9 Donation: 0

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

we would like to have a leaning day for guide to local service verses policy, and cbdm

What events is your Area hosting in the next 2 months?

none

Would your Area like the Region to put on a Workshop or provide support? Please explain.

yes, we are looking to have a learning day for guide verses policy and cbdm

Comments/Current Issues/Concerns/Questions/Problems

we went from policy to the guide to local service

RCM - Recovery Coast Report

Number of Groups: 18 Number of Meetings: 16 Donation: 0

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

Unity Day

Learning Day

What events is your Area hosting in the next 2 months?

Love Strikes Again, Bowling Event Feb 10th 2024

Unity Day March 9th, 2024

Would your Area like the Region to put on a Workshop or provide support? Please explain.

Requested PR at our learning day and have connected them with our PR chair and subcom

Comments/Current Issues/Concerns/Questions/Problems

RCM - River Coast Report

Number of Groups: 8 Number of Meetings: 11 Donation: 200

Active Subcommittees

- Activities
- Convention

- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

Updating policy

What events is your Area hosting in the next 2 months?

Would your Area like the Region to put on a Workshop or provide support? Please explain.

Comments/Current Issues/Concerns/Questions/Problems

RCM - Space Coast Report

Number of Groups: 13 Number of Meetings: 20 Donation:

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

We are updating the policies for all of our subcommittees per policy. A home group lost its meeting facility, and other churches denied the meeting. We are working on getting a meeting on the Florida Tech campus. H&I is working on getting into the Jail in cooperation with the East Central Florida Area of NA. We talked about making the secretary's report into an infographic, and not moving forward with this as of now.

What events is your Area hosting in the next 2 months?

80's flashback Valentines Event in Satellite Beach 2/17/2024 at Trinity Wellspring Church

Would your Area like the Region to put on a Workshop or provide support? Please explain.

Nope

Comments/Current Issues/Concerns/Questions/Problems

RCM - Suncoast Report

Number of Groups: 45 Number of Meetings: 75 Donation: 00.00

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

Activities- Chili Cook Off

What events is your Area hosting in the next 2 months?

12 steps in one day.Feb.18th.

St Patrick's Day Chili Cook Off March 17th

Would your Area like the Region to put on a Workshop or provide support? Please explain.

Not Atchison time

Comments/Current Issues/Concerns/Questions/Problems

RCM - Tampa Fun Coast Report

Number of Groups: 29 Number of Meetings: 112 Donation: 1342.23

Active Subcommittees

- Activities
- Convention
- Executive/Admin

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- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

501c3 status, Archiving documents, Service Symposium, Converting to YAP system,

What events is your Area hosting in the next 2 months?

Womens Hope Spiritual retreat April 5-7, Valentines dance Feb. 10th, FACNA-40 October 18-20th

Would your Area like the Region to put on a Workshop or provide support? Please explain.

Comments/Current Issues/Concerns/Questions/Problems

RCM - Treasure Coast Report

Number of Groups: 26 Number of Meetings: 42 Donation: 0

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

We are conducting an Area Inventory at the end of January and have an ad hoc to complete a Treasurer audit as well as one for a Literature audit. Convention Committee has started planning our next convention, TCCNA XIV - Perfectly Imperfect for October 2025 and is donating some merchandise from our previous convention to the Service Symposium.

What events is your Area hosting in the next 2 months?

The No Matter What Group is hosting a Bonfire Speaker meeting with S'mores on Feb 2nd. Activities Committee is hosting a Valentine's Dance on February 24th. The One Promise Many Gifts Group is hosting an anniversary pot

luck event on Feb 26th. Serenity in the Swamp is March 22nd-24th (flyers attached).

Would your Area like the Region to put on a Workshop or provide support? Please explain.

Not at this time

Comments/Current Issues/Concerns/Questions/Problems

A new group has joined our Area. It is a virtual meeting called Conscious Contact and meets every night at 8pm (flyer with QR code attached)

RCM - Uncoast Report

Number of Groups: 20 Number of Meetings: 39 Donation:

Active Subcommittees

- Activities
- Convention
- Executive/Admin
- Fellowship Development
- H&I
- Helpline
- Literature
- Outreach
- Policy
- PI/PR
- Website
- Workgroup/Ad-hoc

What are your Subcommittees or Fellowship Development working on?

What events is your Area hosting in the next 2 months?

Spiritual retreat that is scheduled for the same time as the service symposium

Would your Area like the Region to put on a Workshop or provide support? Please explain.

Not currently

Comments/Current Issues/Concerns/Questions/Problems

Fellowship Development Group

RSC Fellowship Development Area Support (Started at 9:08 am)

- New RCMs introduced:
- Corey, the RCM2 from Coquina Coast,
- Kristin, the RCM2 from Treasure Coast
- Chris, the RCM2 from Space Coast
- Introductions to admin body members:
- RD and AD, emphasized their commitment to supporting the fellowship.
- HRP, FD, Secretary Team, Treasurer Team, and Resource Coordinators were acknowledged.

- Updated Orientation booklet reviewed:
- Pam, the IT Resource Coordinator, highlighted the significance of the updated information and described in her own words the experience of working with CBDM as well as what Area Support (the Saturday events when at the RSC weekend)

- Coffee Decision:
- A straw poll was conducted to determine whether to purchase another gallon of coffee, and the majority voted against it, prioritizing fiscal responsibility.

2. Area Concerns

- Questions Raised:
- Difference between the Guide to Local Service and GTFRS?
- Barbara asked for the difference between the Guide to Local Service (GTLS) and the Guide to Florida Regional Service (GTFRS)..

- Handling rogue meetings.
- What makes a rogue meeting?
- Lack of a web chair for website support.
- The concern was acknowledged, and Pam offered assistance for website updates.

- Writing clear and effective proposals/motions.
- Joel stressed the importance of clarity in motions to facilitate decision-making.

- Sharing ES&H on transitioning from Roberts Rules to CBDM.

- Members expressed a willingness to share their experiences to help others navigate the transition.
- Assistance with workgroup initiation.

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- Mark suggested forming a panel to assist with workgroup creation.
- Conducting an H&I workshop.
- Dez raised the need for guidance on conducting H&I workshops and requested an H&I Handbook.
- Information on area and meeting insurance.
- Gladys recommended checking insurance requirements and seeking insurance as needed. Roger S. may have more information for the groups/areas that need it.
- Any issues with Yap or call tracking.
- Sierra shared a positive experience with Yap but mentioned occasional calls from outside the area.
- Strategies to help NA members feel rooted and secure.
- Members discussed various approaches to foster a sense of belonging.

3. RD/AD Update

- IDT - DRT/MAT as it relates to NA:
- Ramon informed the group that IDTs related to Drug Replacement Therapy (DRT) and Medically Assisted Treatment (MAT) can be found at na.org/idt.
- Jennifer shared her personal experience and insights on the topic.
- Breakout sessions were led by:
- Sierra, who emphasized the importance of anonymity.
- Charles, who discussed welcoming newcomers.
- Pam (Zoom), who addressed clarity in statements.
- Shaheed, who shared a personal experience.
- Deb C., who discussed how to welcome people effectively.
- SJ, who emphasized helping people stay in the fellowship.

4. Lunch Break

5. Reconvene (2:08 pm)

- Term Limit Motion Review and Discussion:
- SJ emphasized that the topic had been discussed extensively and urged a decision.
- Barbara questioned the need for change and its experimental nature.
- Joel sought input from members who had held all three positions involved.
- Mark emphasized that FD and Facilitator team roles are regular regional business, and alignment may not be necessary.

- Straw Poll on Term Limit Motion:
- Results: 2 in favor, 15 against, 1 Stand Aside (SA).

6. Area Topics

- Various Area Topics and Concerns Discussed:
- Clarifications on the differences between the Guide to Local Service and

GTFRS were provided.

- Discussion on rogue meetings revealed they are autonomous groups.
- Charles clarified that there is no official designation for rogue meetings; they are autonomous groups within the fellowship.

- Members sought help with IT and webpage updates.
- Writing clear motions and proposals was emphasized.
- Transition from Robert's Rules to CBDM was discussed.
- Insurance for groups was touched on.
- Yap issues and solutions were shared.
- A discussion on changing wording of readings had no consensus reached.

7. Meeting Closure

- Meeting adjourned at 5:03 pm with members reflecting on the day's discussions and insights.

Report submitted by Colin H, FD Co-leader

H & I Resource Coordinator Report

The current H&I budget is still applicable, and no changes need to be made at this time. I will be starting to have a monthly H&I virtual meeting, and I would encourage all area H&I facilitators to attend. Details will be sent out as soon as I have them. More will be revealed. There is nothing else to report at this time.

Public Relations Resource Coordinator Report

Met with RD AD team and secretary team to discuss preparation for the Florida Service Symposium – Our task was to get a list of Professionals with their contact information to the secretary team so they could send out invitations for the Professional Day Workshop. We started reaching out to all the Area PR Chairs to request contact information of the Professionals and Agencies they have been working with. We began reaching out to our Area PR chairs and much of our time in communicating with the area PR chairs was spent educating them about the Florida Service Symposium. We prepared and sent out a document which included a brief history and talking points about our Service Symposium so the area PR chairs could make some phone calls and share the information. We would like to thank all of the PR Chairs for their willingness to gather their local information and send it to us.

We attended a community meeting at the Tri-County Human Services Lakeland Outpatient Office with the Heartland H&I Chair. The meeting was an introduction of the STARR Program which is Substance Treatment Advocacy Recovery and Reentry Program – the program is going to be implemented in the Polk County Jail and we are very excited to be invited and to provide NA meetings in the jail as part of this program. There will be a press conference held by the Polk County Sheriff's office.

We continue to answer emails which come from our FL Regional Website and either answer the questions or put the professionals who are inquiring in contact with the local PR committees.

We held our virtual Area PR Chairs meeting on January 15th – We are very happy to say we had 15 participants

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including the Bermuda PR chair as well as a couple of newly elected area PR chairs.

We discussed the FSS and the Professionals Day workshop, we reviewed the World website and all of the resources available to us pertaining to Public Relations. (PSA's, Videos, Social Media packets, PowerPoints and other PR resources).

We will be attending the NAWS PR webinar on Thursday, January 25th @ 4pm – If you are interested in attending – please let us know and we can pass the virtual meeting information to you.

Our next virtual Area PR Meeting will be held the Monday before our next Regional Weekend which happens to be the Monday before our FSS.

ILS,

Cindy C and Liz B.

Your Florida Region PR Resource Coordinators

Technology Resource Coordinator Report

Thank you to Anthony and Michelle and SJ for their help this weekend in my absence.

The website is running smoothly. I have received a couple of requests for more information about low maintenance websites and potentially coming to areas to discuss websites and tech with their web servants and other members.

As a reminder we also have a member offering his services with website building and revamping. Please reach out to me if you are interested in connecting with them and I can get you in contact.

We are still looking for an Alt IT coordinator as well as members for your IT panel. If you are interested, please make sure your HRP form is submitted. Please visit naflorida.org/hrpform to fill it out. If you are interested in learning more about the Alt IT position, please reach out to me or visit naflorida.org/tech.

I worked with FD to get the orientation booklet updated and will have that posted to the website. it was sent out to everyone via email yesterday during FD.

There is an increase in the IT budget in the amount of \$350 for the room stipend for the IT Panel during the GSR assembly and FSS as mentioned in the proposal for the IT Panel that passed.

welcome and congratulations to Anthony for joining the IT Panel!!! we are lucky to have you!!!

As always if you need anything you can reach out to me at itc@naflorida.org

In loving service, Pam S.

Corrections Resource Coordinator Report

Greetings Florida Region,

My name is Colin H and I'm an addict. The Corrections Coordinator position is open and available to be filled by a willing member. There is a requirement of 3 years minimum clean time If you have a possible interest of working more with addicts behind the walls, there's an active corrections workgroup that is looking to support you;I am currently serving as the Corrections Coordinator for the Florida Region and the lead for the Corrections Workgroup.

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The corrections workgroup consists of several related projects that serve to bring the message of NA recovery to the addicts behind the walls in the state of Florida. We also work with and educate the administration at the state level DOC regarding the continued success of NA to improve the lives of those they serve. Please be aware that working with the DOC does not mesh well with the spirit of rotation and does not sync up with the spirit of anonymity.

These top level projects are, Behind the Walls, Inmate Step Working Guide, Bridging the Gap, Hope Rises, and Between the Walls.

The Behind the Walls project handles coordinating taking meetings into and building home groups that exist behind the walls of state and federal correctional institutions. This includes literature delivery to institutions to support this effort. The end game for this project is to have the addicts behind the walls running their own meetings. Depending on the institution, there are varying levels of this occurring. If you are interested in getting involved, please contact me at crc@naflorida.org or join our workgroup meeting over Zoom every other Thursday evening with the next meeting occurring this Thursday, September 21st.

The Inmate Step working guide (ISWG) group is alive and well and anonymously working steps through the mail with those behind the walls. The group providing this service is based out of the Gold Coast area. The last numbers I received were that around 30 addicts were working steps anonymously with this group. If you want to get involved with the ISWG, please check out the flyer attached in my report to attend the monthly training over Zoom.

The Bridging the Gap program is also alive and well and addicts are being scheduled to meet those who are getting released at a meeting. Please bring up at your H&I areas if you would like to share your contact list with us for your area for this effort. If you are interested in getting involved or getting your area involved, please take the flyers attached to my report and share them at your homegroups.

The Between the walls is our program is moving forward... at a snail's pace. "Between the Walls" means you will be able to chair a Zoom meeting from the comfort of your couch where all the participants are behind the walls at a Florida institution. Please contact me or the workgroup because we need volunteers to do this! I know several of you have told me that the reason you don't want to serve is because of the anxiety of going into prisons, so this is your solution! . The pilot location chosen by the FL DOC is NW Florida Reception Center and is on hold while the RSO is getting registered with the state as an approved vendor so that the FL DOC can buy basic texts. I've been in constant contact with Amanda at the RSO and this is in process. This institution was chosen by Tallahassee since everyone at that institution has less than a year left to serve on their sentence. So, ultimately we are waiting for them to buy books. While that is waiting, we started a between the walls meeting with Appalachian CI.

The Hope Rises Book Project (HRBP) is a Tshirt project where each sale of a t-shirt gets a basic text in the hands of an addict behind the walls in the Florida Region. These books are entirely purchased and shipping coordinated with RSO for correctional institution delivery. I have been meeting with Johanna, Jodi, Tami, and Robert from the HRBP over the last several months to transition this project as well as their process and policy system from the Coquina coast to ours. Many of you may know or have seen them at NA events selling T-shirts as the Hope Rises Book Project. They have some great art and passionate members and we on the Corrections workgroup are excited and heppy to welcome them to the fold! If you are taking meetings into your local jails or prisons and are being asked about literature or how they can get a Basic Text, please find the Hope Rises Book Project flyer attached to this

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report to share it with them, the local chaplain, to the programming staff at the institution.

INSTITUTION STATUS

Lowell meetings continue to occur at the Women's Reception Center, the Annex, the work camp, and the main unit. I'm happy to report that these meetings are going strong and there is a meeting at least Lowell every week! Thank you to the woman who have stepped up to make that a reality!

Lawtey CI meetings are alive and well and being run by several addicts with long term recovery there behind the walls. We are grateful to be able to provide literature for their meetings.

Gadsden CI has reached out to us to re-start the meeting there and we have shipped them some literature.

NorthWest Florida Reception Center is waiting on a literature purchase from the State DOC which is waiting on the RSO to register as a vendor.

I'm happy to say that the Miracle at Madison NA meeting has been regularly meeting twice a month by addicts behind the walls there since it was started by the generous dedication of time and service by volunteers in the workgroup.

An addict recently has gotten cleared in the Forest area and is interested in taking a meeting into Marion CI. He has just completed his fingerprints and has a few decades clean so hopefully we will have a meeting starting there soon.

HOW TO GET INVOLVED

1. Check out the flyers attached to the Corrections report and share them with your area and groups
2. Attend the Corrections workgroup meeting every other Thursday from 8-9p over Zoom. The next meeting is Thursday, September 21st and the Zoom meeting info is below:

The Zoom link is :

<https://us02web.zoom.us/j/87884216730?pwd=S2Jpb0JFaG9ISHpod1hmR0w5VVgrUT09>

Meeting ID: 878 8421 6730

Passcode: 111111

Please join the workgroup if you want to serve but not sure how.

HOW TO GET CLEARED FOR BEHIND THE WALLS AND BETWEEN THE WALLS SERVICE

1. Familiarize yourself with the process:

It is a requirement to be registered with the State of Florida Department of Corrections volunteer system as well as complete a background check and fingerprints to attend an NA meeting in person at a prison or over Zoom that is streaming into a state or federal institution.

If the process is confusing, I have attached a powerpoint presentation going over the process that is built and

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distributed by the DOC. Please contact me if anything is still confusing after reviewing this presentation.

<http://www.fdc.myflorida.com/volunteer/documents/Training-powerpoint-for-Regular-Volunteers-updated-10-4-21.pdf>

2. Apply to be a Florida DOC Volunteer

Florida DOC Volunteer Application

<https://apps.fdc.myflorida.com/VolunteerApplication/volunteer/create>

The DOC has an email problem so sometimes the volunteer forms don't get through. If you don't get an email right away when you submit your first volunteer form, (check spam), then contact me to give you another link to try.

3. Inform the Corrections Coordinator for applicant tracking

Forward the response email you received from the state of Florida when you applied at the link above to the Corrections Coordinator at crc@naflorida.org. You can also text me at 352-642-2680.

4. (Optional: Track yourself in the system:

<http://fdc.myflorida.com/volunteer/Becoming%20a%20FDC%20Volunteer%20Checklist.pdf>)

The DOC has an email problem so sometimes the volunteer forms don't get through. If you don't get an email right away when you submit your first volunteer form, (check spam), then contact me to give you another link to try.

UPDATES

Flyers for the Behind the walls, Hope Rises Book Project, Between the Walls, Bridging the Gap, and the Inmate Step Working Group are all attached to my report, please print or email them and share them at your homegroups and areas.

Tablets!

An ongoing desire and thus task within the Corrections workgroup is to provide the literature approved by NAWS to be shared on the android based tablets provided by the DOC. The legal department at the DOC has gotten back to the substance abuse bureau and the memorandum of understanding describing this relationship and what would be shared on the tablets has been approved. This has taken a few years so the DOC Substance Abuse Bureau wanted an updated memo. I worked with NAWS for this request and NAWS wanted all the DOC institutions specifically named in the document, so that has been done and submitted back to the Substance Abuse Bureau. We are meeting monthly with the Florida DOC and the current status is that all of the docs are getting manually read and listened to to ensure nothing weird is on them. This should be done in the next month or so.

The Between the Walls meetings have started and it's every Thursday from 10:30a to 11:30a. We need help and volunteers to share their experience, strength, and hope with the addicts behind the walls over zoom. Please share this with your areas and groups and distribute the flyer attached to my report at your groups.

We always want to mention and thank the East Coast Convention for their large annual donation of basic texts every year since I've been involved.

Please find a Corrections Coordinator to join the workgroup

Colin H

352-642-2680

RD/AD Report

RD/AD Report January 20, 2024

Hello all hope this finds you in good spirits and great health!

We are suggesting you subscribe to NAWs news to get up-to-date information. You can

Subscribe at <https://www.na.org/?ID=reports-nawsnews-nawsmain-m>

That will let you know when on the world convention information we are charging 175. For registration with 25,000 people registered will cover the cost of the event and will allow us to break even. We have been informed that you will get a color code when you register and that is how seating will take place in the main meetings. So if you want to sit with certain people please try to register together or within the same time frame. It is something the convention organizations in DC do. This has nothing to do with us as a fellowship or any rules we are trying to implement.

We currently have 3 IDTs available now

1. Gender-Neutral and Inclusive Language in NA Literature
2. Dealing with Disruptive and Predatory Behavior
3. DRT/MAT as It Relates to NA (coming soon)
4. Reimagining revitalizing Service Committees (coming soon)

We are grateful that fellowship development is working with us to make sure that you Rd/Ad team can give you all the information on the IDT'S sine our agenda in the afternoon is scheduled whit CP meetings for this year.

Upcoming dates for CP meetings are

March 16th May 18th July 20th Sept 21st all regional weekends so we will not be available in the afternoons from 1:30 pm till 4 pm

Also there are videos available to you on na.org/archives then search for what you might be looking for.

There is an H&I webinar coming on March 23rd to develop the H&I handbook with Updates that will pertained to the current situation.

We are participating as delights

Virtual Planning Workshops for Zones

10 February, 9–11am & 12–2pm Pacific NEZF, Autonomy, SEZF

24 February 11am–1pm & 2–4pm Pacific LAZF

9 March, 11am–1pm & 2–4pm Pacific WSZF, CANA and RMZF

6 April, 9–11am & 12–2pm Pacific PSZF, MZF, SZF

The APF, BZF, and EDM are all meeting in person to do the planning workshops

We were asked to register to receive a link to the meeting. We will be there for the strategic planning we will participate on Feb 10th with the rest of the east coast zones.

We are expecting the Interim Car/Cat on Nov 28th with a conference virtually on Feb 28th and March 1st so we will need to make arrangements to get you the information and then you get us the votes more will be reviled in the upcoming months. Carlos and I will start the Planning as soon as we have more details.

We have a Survival kit coming soon about 75 days away.

The office plans to publish a bundle collecting chapters on the Steps from NA's books.

Three different NA books contain information about the Twelve Steps. We are

Proposing to bundle this material into one boxed set titled The NA Survival Kit. For each

Step, the Survival Kit would include the section from the Basic Text chapter "How It

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Works,” the chapter from It Works: How and Why, and the chapter from The NA Step Working Guides, with the questions numbered rather than bulleted.

Group Booklet

We currently have a new Group booklet that includes virtual meetings. And is available check with the RSO
The Meeting Locator is being updated and we are asking you to please update your meetings on the BMLT! As you
Know there was a webinar on this topic and some things are going to change so ask your web servant or helpline to
please make sure to be ready when the new app lunches

You can always go back and review the video for more information

NA.org website <https://www.na.org/?ID=web-archive>

Your RR/AD team has already booked there flights and rooms for NESSNA Symposium in Peabody ,MA on April 26
– 28 there will be some specific workshops that we will need to be a part of in order to prepare for the Instream in
2025

The Public Relations Task Force will hire an outside company to boost our videos for all
Regions involved in the SEZF on all social media pages.

The additional needs workgroup is still meeting and they are continually working on guidelines for additional needs
with other countries to create a great document that can be used worldwide as we all know laws change in different
countries. On December 1- 3, the RD and AD attended the Southeastern Zonal Forum in Mobile, Alabama. Belynda
N attended by request and Michelle C attended by invitation of the Zonal Forum. In the Saturday
morning session, Craig R. presented a Powerpoint presentation on Fellowship Development. The Zonal
Forum also was made aware that the Florida Region has an active Fellowship Development session that
takes place at every Florida Regional Service Committee on Saturdays during RSC. The signature session
of Fellowship Development being the Area Concerns session that takes place each morning. The Florida
Regional Fellowship Development Leader, Belynda N, was present at the Zonal session and was asked to
speak briefly about FD and how it works in the Florida Region. Questions on Fellowship Development
continued through the remainder of the morning and continued after lunch. Five of the six regions
continue to operate on traditional parliamentarian formats and the RD/AD showed interest in fellowship
development and how it works on a regional level. There were some questions about fellowship
development on an Area level. These questions were mostly fielded by Craig R and Belynda N. Craig R
committed to uploading the PowerPoint presentation to the SEZF website. The presentation and the
minutes have not yet been uploaded to the site.

On Sunday, the zonal forum conducted business of the zone:

Old Business:

The check of \$9,000.00 was directed by the zone to be sent to WSC.

Harold H. gave the treasurer’s report and was accepted.

The Secretary’s report was given and accepted.

The PR taskforce gave their report.

The H&I taskforce gave their report.

The Collaboration of Zones taskforce gave their report.

New Business:

The zonal members voted to follow the two 3-year experimental cycles of the WSC.

The budget of SEZF was approve by unanimous consensus.

Mat S. was voted in at Facilitator of the SEZF.

Michelle C. was voted in as the Webservant of the zone.

Belynda N. was voted in as the Secretary/Treasurer of the zone.

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A motion was made, seconded, and passed unanimously to fully fund the Webservant position.

A motion was made, seconded, and passed unanimously to amend the budget accordingly to include the funding of the Webservant position.

The next Zonal Forum will take place at the Florida Service Symposium in Tampa, Florida March 16 th . The primary focus will be the strategic planning of the zone.

In Loving service

RD/Ad Team

Rd@naflorida.org

Ad@naflorida.org

Ramon R. & Carlos N.

HRP Report

January 21, 2024

The panel met virtually on December 4, 2023 and in person on January 20, 2023.

Our Guide has been updated to include all the approved 2023 proposals and the Changes to the January 2023 Guide to Florida Regional Services was included in the November 2023 Minutes and will be attached to the January 2024 minutes. Our next update is set for March and our new Guide will be printed and given out at our July 2024 RSC weekend.

We are currently a full panel and are setting up processes to contact each member who has filled out a volunteer form in the last 2 years. We appreciate everyone who has taken their time to fill out their form.

January 20th we interviewed a candidate for one of the Technology Resource Interim Panel positions. The candidate who interviewed for the position met the qualifications and will be running at the January RSC.

If you are new to service at Florida Region or have not completed a HRP Volunteer form in the past two years, please visit <https://naflorida.org/hrpform/>. All forms older than two years will be purged from the system.

Following are the current open FRSC positions; we are actively seeking and recruiting willing members to serve in the following capacities:

Treasurer (Open end of business at the March 2024 RSC) – 4 years clean time, 2 year commitment, and fill out an HRP form or have in the last 2 years. Keeps an accurate record of all transactions, prepares a financial report due at each RSC meeting, including a copy of the bank statement and quarterly reports. Disburses money as per group conscience of the FRSC. Collects all donations from Groups, Areas, individuals or workgroups, is not a signer on the Regional bank account.

Corrections Resource Coordinator – 3 years clean time, 2 year commitment, and fill out an HRP form or have in the last 2 years. Serve as the single point of contact between the state and federal correctional officials and institutions,

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within the Florida Region, for the purpose of carrying the NA message of recovery to the addict who still suffers behind the walls of state and federal correctional institutions.

Technology Alternate Resource Coordinator – 3 years clean time, 4 year commitment, and fill out an HRP form or have in the last 2 years. This is a training position to acclimate to the Technology Resource Coordinator position.

Technology Resource Panel (new position) - up to 3 panel members with 4 years clean time, 2 year commitment, up to 2 interim panel members with 1 year clean time, 1 year commitment with no term limits, and fill out an HRP form or have in the last 2 years. The Technology Resource Panel members will lend their knowledge and expertise in their specialties to the Technology Resource coordinators via monthly virtual meetings, may be asked to assist at various Regional functions.

Please refer to the Guide to Florida Regional Service for additional qualifications and responsibilities for each open position.

RSO Board is looking to fill 2 open RSC elect positions, 3 years clean, 1 year commitment, must have at least one-year prior experience in business management or prior Board involvement, at least one-year prior experience in NA Regional Service Work, and present membership, in good standing in the Florida Region of NA.

We ask that if you have any questions please do not hesitate to reach out to us collectively or individually if preferred.

In loving service,

HRP Panel of the Florida Region

Attachments

RSO Board Report

Attachments

Old Business

2023-09-03

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Maker: Fellowship Development

Proposal: To change the wording regarding the Facilitator’s term length in the Guide to Florida Regional Service on page 16 under *Duties and Responsibilities*> Facilitator> last bullet point which states, “*This is a 2 year commitment*” to “*The Facilitator’s term length will be aligned and consistent with the RD/AD’s term length*”

Intent: To have the Facilitator’s term length consistent with the RD/AD team for purposes of planning the symposium and the GSR Assembly. To have a Facilitator that works in tandem with the RD/AD team for events and special projects at RSC.

Spiritual Impact: *Refer to Concept 2*

Financial Impact: None

Guide to Florida Regional Service Change: See text of the proposal

Outcome: Consensus not met and proposal is dropped (Assent - 4, Assent with Reservations - 0, Stand Aside - 10, Block - 0)

2023-09-04

Maker: Fellowship Development

Proposal: To change the wording regarding the Co-Facilitator’s term length in the Guide to Florida Regional Service on page 16 under *Duties and Responsibilities*> Co-Facilitator> last bullet point which states, “*This is a 4 year commitment*” to “*The Co-Facilitator’s term length will be aligned and consistent with the RD/AD’s term length*”

Intent: To have the Co-Facilitator’s term length consistent with the RD/AD team for purposes of planning the symposium and the GSR Assembly. To have a Co-Facilitator that is trained and works in tandem with the RD/AD team for events and special projects at RSC.

Spiritual Impact: *Refer to Concept 2*

Financial Impact: None

Guide to Florida Regional Service Change: See text of the proposal

Outcome: Consensus not met and proposal is dropped (Assent - 4, Assent with Reservations - 0, Stand Aside - 10, Block - 0)

2023-09-05

Maker: Fellowship Development

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Proposal: To change the wording regarding the Fellowship Development Leader's term length in the Guide to Florida Regional Service on page 24 under Fellowship Development Group> Leader and Co-Leader> *Duties and Responsibilities*> Term> which states, *"The term of office for the Fellowship Development Leader will be 2 years"* to *"The Fellowship Development Leader's term length will be aligned and consistent with the RD/AD's and the Facilitator/ Co-Facilitator's term length"*

Intent: To have the Fellowship Development Leader's term length consistent with the RD/AD and Facilitator/ Co-Facilitator's teams for purposes of planning the symposium, developing workgroups as a result of WSC motions and decisions and planning the GSR Assembly. To have a FD Leader that works in tandem with the RD/AD teams for events and special projects at RSC.

Spiritual Impact: *Refer to Concept 2*

Financial Impact: None

Guide to Florida Regional Service Change: See text of the proposal

Outcome: Consensus not met and proposal is dropped (Assent - 4, Assent with Reservations - 0, Stand Aside - 10, Block - 0)

2023-09-06

Maker: Fellowship Development

Proposal: To add a line regarding the Fellowship Development Co-Leader's term length in the Guide to Florida Regional Service on page 24 under Fellowship Development Group> Leader and Co-Leader> *Duties and Responsibilities*> Term> that states, *"The Fellowship Development Co-Leader's term length will be aligned and consistent with the RD/AD's and the Facilitator/ Co-Facilitator's term length"*

Intent: To have the Fellowship Development Co-Leader's term length consistent with the RD/AD and Facilitator/ Co-Facilitator's teams for purposes of planning the symposium, developing workgroups as a result of WSC motions and decisions and planning the GSR Assembly. To have a FD Co-Leader that works in tandem with the FD Leader, and RD/AD teams for events and special projects at RSC.

Spiritual Impact: *Refer to Concept 2*

Financial Impact: None

Guide to Florida Regional Service Change: See text of the proposal

Outcome: Consensus not met and proposal is dropped (Assent - 4, Assent with Reservations - 0, Stand Aside - 10, Block - 0)

New Business

Number: 2024-01-01

Maker: Treasurer

Proposal: To propose the new budget for 2024/205

Intent: To have an operating budget

Spiritual Impact: To have a working budget which provides the necessary NA services to the region. 7th Tradition

Financial Impact: \$124, 517.00

Guide to Florida Region Service Change: None

Outcome: Sent to Areas for discussion, come back to March RSC with questions

Number: 2024-01-02

Maker: Fellowship Development

Proposal: Update the language in the Fellowship Development section on page 23 of the guide to include and describe the involvement of FD workgroups so that it accurately details how they exist and are connected with FD.

CURRENT FELLOWSHIP DEVELOPMENT PARAGRAPH

"The Fellowship Development Group meets twice each RSC weekend. The morning session is a large group discussion meeting that any RCM, area subcommittee chairperson or other area trusted servants, regional trusted servants or any NA member residing in the Florida Region are encouraged to attend. The afternoon session is a meeting of workgroups assigned particular projects. Both of these meetings are facilitated by the Fellowship Development Leader and/or Co Leader with the assistance of members of the Administration Workgroup as needed."

NEW VERBIAGE IN RED

"The Fellowship Development Group meets twice each RSC weekend. The morning session is a large group discussion meeting that any RCM, area subcommittee chairperson or other area trusted servants, regional trusted servants or any **other member are encouraged to attend**. The afternoon session is a **deeper dive into topics requested by the fellowship, workshopping those topics, and making a determination if a workgroup needs to be put together to further the research into that topic. On-going and/or current active workgroups will be announced at each afternoon session, and the opportunity to share a status report or convene a scheduled meeting will be available. The meeting schedule of on-going and current active workgroups are available on the naflorida.org website detailed in the "Workgroup" section of the Regional Service Committee (RSC) page. Both the morning and**

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afternoon Fellowship Development meetings are facilitated by the Fellowship Development Leader and/or Co Leader with the assistance of members of the Administration Workgroup as needed."

Intent: To accurately describe the Fellowship Development Area Support agenda for the Saturday meetings at RSC.

Spiritual Impact: Honest communication facilitates greater connection, and greater connections improve the services we develop.

Financial Impact: None

Guide to Florida Region Service Change: Changes in **red** above

Outcome: Consensus met - Assent - 15, Assent with Reservations - 1, Stand Aside - 0, Block - 0

Number: 2024-01-03

Maker: River Coast

Proposal: To add to the guide - To have a timeline of 6 months from the original date proposed, that a proposal can be sent to Fellowship Development for discussion,

Intent: To use the fellowships decision-making processes time responsibly and effectively

Spiritual Impact: Concept 3 and concept 6

Financial Impact: None

Guide to Florida Regional Service Change: Added to the Consensus Based Decision Making section: **A proposal can only be sent to Fellowship Development 2 times, after the second time at Fellowship Development a decision is made on the proposal at that RSC.**

Outcome: Set aside at request of maker

Elections

Position: Anthony L

Member: Technology Resource Panel Member

Nominated by: Tampa Funcoast

2nd by: Greater Orlando

HRP: Requirements read; meets qualifications

Outcome: Passed

Open Positions

Volunteer! All NA members of the Florida Region are encouraged to fill out a Human Resource Panel volunteer form at naflorida.org/hrpform to be added to the HRP's pool of volunteers.

Treasurer (Open end of business at the March 2024 RSC) – 4 years, 2 year commitment, 4 years clean time, and fill out an HRP form or have in the last 2 years. Keeps an accurate record of all transactions, prepares a financial report due at each RSC meeting, including a copy of the bank statement and quarterly reports. Disburses money as per group conscience of the FRSC. Collects all donations from Groups, Areas, individuals or workgroups, is not a signer on the Regional bank account.

Corrections Resource Coordinator – 3 years clean time, 2 year commitment, and fill out an HRP form or have in the last 2 years. Serve as the single point of contact between the state and federal correctional officials and institutions, within the Florida Region, for the purpose of carrying the NA message of recovery to the addict who still suffers behind the walls of state and federal correctional institutions.

Technology Alternate Resource Coordinator – 3 years clean time, 4 year commitment, and fill out an HRP form or have in the last 2 years. This is a training position to acclimate to the Technology Resource Coordinator position.

Technology Resource Panel (*1 of 2 available*) - up to 3 panel members with 4 years clean time, 2 year commitment, up to 2 interim panel members with 1 year clean time, 1 year commitment with no term limits, and fill out an HRP form or have in the last 2 years. The Technology Resource Panel members will lend their knowledge and expertise in their specialties to the Technology Resource coordinators via monthly virtual meetings, may be asked to assist at various Regional functions.

RSO Board is looking to fill 2 open RSC elect positions, 3 years clean, 1 year commitment, must have at least one-year prior experience in business management or prior Board involvement, at least one-year prior experience in NA Regional Service Work, and present membership, in good standing in the Florida Region of NA.

Please refer to the Guide to Florida Regional Service for additional qualifications and responsibilities for each open position.

Wrap Up

Reach out! Have questions? Contact your local area's RCMs or message the Florida Region at info@naflorida.org.

Volunteer! All NA members of the Florida Region are encouraged to fill out a Human Resource Panel volunteer form at naflorida.org/hrpform to be added to the HRP's pool of volunteers.

Show up! All NA members have a voice at the Florida Region's Fellowship Development on Saturdays and are welcome to attend the Regional Service Committee Business Meeting on Sundays. FD and RSC meetings will be in a hybrid format indefinitely. If you would like to attend in person or virtually, please see details below, or visit naflorida.org/rsc for more information.

March 14-17, 2024: Florida Service Symposium X and RSC Sunday

Booking link and all details are at <https://naflorida.org/fss>

Sheraton Tampa Brandon

10221 Princess Palm Ave

Tampa, FL 33610

Room Rate: \$159

Cut off date: Feb 14th

Areas are allotted 4 room nights for the Symposium Dates (Contact your RCM for details)

Sunday FRSC Business Meeting: naflorida.org/virtualrsc or Zoom ID: 845 9148 0010

Time: March 17, 2024 9:00 am

May RSC Activity Hosted by: Admin

Note: The amounts stated in the proposed upcoming budget, unrestricted contributions are estimates or projections based on past receivables and expenditures.

Actual Expenses Previous Fiscal Yr	Actual Expenses Current Fiscal Y-T-D	Approved Current Fiscal Yr Budget	Proposed Upcoming Fiscal Yr Budget	Change in Previous to Upcoming Budget
11/22 - 5/23	6/23 - 12/23	6/23 - 5/24	6/24 - 5/25	

SUMMARY					
TOTAL FRSC ACTUAL/PROJECTED INCOME	41,537.20	38,245.12	70,500.00	78,000.00	7,500.00
TOTAL FRSC ACTUAL/PROJECTED EXPENSES	(48,760.15)	(22,418.58)	(119,984.00)	(124,517.00)	4,533.00
NET CHANGE OVER (UNDER)	(7,222.95)	15,826.54	(49,484.00)	(46,517.00)	2,967.00

UNRESTRICTED CONTRIBUTIONS						
Unrestricted Contributions	From Areas	38,981.33	24,076.06	50,000.00	60,000.00	These are estimated amounts based past amounts
	From Groups	1,174.90	969.06	5,000.00	2,500.00	
	From Members	1,380.97	100.00	500.00	500.00	
	From Unknown	-	100.00	-	-	
	From Florida Regional Convention (FRC)	-	13,000.00	10,000.00	10,000.00	
Total Unrestricted Contributions		41,537.20	38,245.12	65,500.00	73,000.00	-
From Services Symposium (Following year after WSC)	From Service Symposium Donations	-	-	-	-	Banquet tickets sold at cost
	Merchandise Sales	-	-	-	-	
	Saturday Banquet Meals (50 x \$65/pp)	-	-	3,250.00	3,250.00	
	Women's Banquet Meals (35 x \$50/pp)	-	-	1,750.00	1,750.00	
Total From Services Symposium (Following year after WSC)		-	-	5,000.00	5,000.00	-
From GSR Assembly (Year of WSC)	From GSR Assembly	-	-	-	-	-
	Total From GSR Assembly (Year of WSC)		-	-	-	-
Total UNRESTRICTED CONTRIBUTIONS		41,537.20	38,245.12	70,500.00	78,000.00	-

EXPENSES

CONTRIBUTIONS TO NA WORLD SERVICES						
Narcotics Anonymous World Service	Contribution to NAWS	-	-	-	-	-
Total Narcotics Anonymous World Service		-	-	-	-	-
Total CONTRIBUTIONS TO NA WORLD SERVICES		-	-	-	-	-

REGIONAL EVENTS						
Florida Service Symposium (Following year after WSC)	Hotel GSR Room Block (100 rooms x \$165)	-	1,000.00	16,500.00	16,500.00	-
	Audio & Visual Equipment (WiFi)	-	-	2,000.00	2,000.00	-
	Copies, Printing, & Supplies	-	17.66	2,000.00	2,000.00	-
	Food & Beverage (Coffee)	-	-	4,500.00	4,500.00	-
	Professional Meals (bag lunch)	-	-	-	-	-
	Saturday Banquet Meals (50 x \$65/pp)	-	-	3,250.00	3,250.00	-
	Women's Banquet Meals (35 x \$50/pp)	-	-	1,750.00	1,750.00	-
	Literature	-	-	300.00	300.00	-
	Mailing	-	-	900.00	900.00	-
	Merchandise & Shopping cart fees	-	-	-	-	-
	Total Florida Service Symposium (Following year after WSC)		-	1,017.66	31,200.00	31,200.00
GSR Assembly (Year of WSC)	CAR Reports Printing	56.84	-	-	-	-
	Banquet Meeting Space (Hotel)	-	-	-	-	-
	GSR Room nights paid by FRSC	9,792.28	-	-	-	-
	Food & Beverage (22 gal Coffee)	544.45	-	-	-	-
	Supplies	250.94	-	-	-	-
Total GSR Assembly (Year of WSC)		10,644.51	-	-	-	-
Total REGIONAL EVENTS		10,644.51	1,017.66	31,200.00	31,200.00	-

Note: The amounts stated in the proposed upcoming budget, unrestricted contributions are estimates or projections based on past receivables and expenditures.

		Actual Expenses Previous Fiscal Yr 11/22 - 5/23	Actual Expenses Current Fiscal Y-T-D 6/23 - 12/23	Approved Current Fiscal Yr Budget 6/23 - 5/24	Proposed Upcoming Fiscal Yr Budget 6/24 - 5/25	Change in Previous to Upcoming Budget
ADMINISTRATIVE EXPENSES						
<i>Admin Travel (to/from FRSC)</i>	Facilitator	800.00	300.00	1,200.00	1,200.00	-
	Co-Facilitator	650.00	450.00	1,200.00	1,200.00	-
	Secretary	600.00	600.00	1,200.00	1,200.00	-
	Alternate Secretary	800.00	600.00	1,200.00	1,200.00	-
	Treasurer	600.00	600.00	1,200.00	1,200.00	-
	Alternate Treasurer	800.00	600.00	1,200.00	1,200.00	-
	Total Admin Travel (to/from FRSC)	4,250.00	3,150.00	7,200.00	7,200.00	-
<i>Area Travel (to/from FRSC)</i>	Island Nation Area Travel	1,170.16	-	4,200.00	4,200.00	-
	Area & Group Travel Assistance	157.94	-	1,890.00	1,890.00	-
	Total Area Travel (to/from FRSC)	1,328.10	-	6,090.00	6,090.00	-
<i>Admin Travel (to/from Areas)</i>	Area Consensus Based Decision Making (CBDM) Support	-	-	750.00	750.00	-
	Regional Functions - Strategic Planning Travel	-	-	750.00	750.00	-
	Admin Travel Other	103.33	-	590.00	590.00	-
	Total Admin Travel (to/from Areas)	103.33	-	2,090.00	2,090.00	-
<i>Admin Expenses</i>	Hotel Room, Food & Beverage (Coffee)	7,843.46	4,093.80	9,000.00	9,000.00	-
	Strategic Planning Meeting Expenses	-	115.25	400.00	400.00	-
	Statewide Helpline (YAP/Twilio) (split with SFRC)	727.42	728.68	1,500.00	1,500.00	-
	Total Admin Expenses	8,570.88	4,937.73	10,900.00	10,900.00	-
<i>Secretary Expenses</i>	FRSC Minutes	134.21	144.47	500.00	500.00	-
	Report Submission (to replace Google docs)	-	-	240.00	240.00	-
	PDF Editing Software (Adobe)	-	-	180.00	240.00	60.00
	Copies, Printing, & Supplies	327.28	-	500.00	500.00	-
	Total Secretary Expenses	461.49	144.47	1,420.00	1,480.00	60.00
<i>Treasurer Expenses</i>	Supplies	-	-	30.00	30.00	-
	Bank Monthly Service Fees	-	-	-	-	-
	PayPal Processing Fees (from contributions)	230.92	196.93	1,000.00	1,000.00	-
	QuickBooks Online Monthly Subscription	595.00	440.00	1,200.00	1,200.00	-
	Total Treasurer Expenses	825.92	636.93	2,230.00	2,230.00	-
	Total ADMINISTRATIVE EXPENSES	15,539.72	8,869.13	29,930.00	29,990.00	60.00
FELLOWSHIP DEVELOPMENT EXPENSES						
<i>Fellowship Development Travel (to/from FRSC)</i>	FD Leader	400.00	200.00	1,200.00	1,200.00	-
	FD Co-Leader	950.00	400.00	1,200.00	1,200.00	-
	Corrections Resource Coordinator	800.00	200.00	1,200.00	1,200.00	-
	H&I Resource Coordinator	600.00	200.00	1,200.00	1,200.00	-
	PR Resource Coordinator	200.00	1,000.00	1,200.00	1,200.00	-
	PR Resource Co-Coordinator	800.00	-	1,200.00	1,200.00	-
	Technology Resource Coordinator	746.63	800.00	1,200.00	1,200.00	-
	Technology Resource Co-coordinator	-	-	1,200.00	1,200.00	-
	Total Fellowship Development Travel (to/from FRSC)	4,496.63	2,800.00	9,600.00	9,600.00	-
<i>Fellowship Development Travel (to/from Areas)</i>	FD Leader	-	92.72	300.00	300.00	-
	FD Co-Leader	98.25	71.25	300.00	300.00	-
	Corrections Resource Coordinator	-	-	300.00	300.00	-
	H&I Resource Coordinator	-	-	300.00	300.00	-
	IT Resource Coordinator	-	-	300.00	300.00	-
	PR Resource Coordinator	-	-	1,100.00	1,100.00	-
	Island Nation Travel (to Islands)	-	-	4,000.00	4,000.00	-
	Total Fellowship Development Travel (to/from Areas)	98.25	163.97	6,600.00	6,600.00	-
<i>FD Travel (Reimbursement to Members)</i>	Workgroup Travel for Members	113.05	58.13	1,500.00	1,500.00	-
	Total FD Travel (Reimbursement to Members)	113.05	58.13	1,500.00	1,500.00	-

Note: The amounts stated in the proposed upcoming budget, unrestricted contributions are estimates or projections based on past receivables and expenditures.

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FELLOWSHIP DEVELOPMENT EXPENSES CON'T						
<i>Corrections Expenses</i>	Behind the Walls (BTW) Litature	-		2,500.00	2,500.00	-
	Correspondence & Mailing	200.36	996.63	500.00	500.00	-
	Website Hosting			72.00	120.00	48.00
	Hope Rises				3,000.00	3,000.00
	Florida Police Accreditation Coalition (FPAC) Training Registration			175.00	-	(175.00)
	Florida Police Accreditation Coalition (FPAC) Training Lodging			750.00	-	(750.00)
	Total Corrections Expenses	200.36	996.63	3,997.00	6,120.00	2,123.00
<i>Technology Expenses</i>	Conference Calling (Zoom)	-	224.85	225.00	225.00	-
	Data Storage (AWS S3)	22.19	15.85	40.00	40.00	-
	Hardware, AV, Equipment (RSC meetings)			345.00	345.00	-
	Updraft Plus (Backup for website)			42.00	42.00	-
	Website Hosting Domain Management (Go Daddy)			75.00	75.00	-
	Website Server (Linode w/ Backup)	179.00	145.00	300.00	300.00	-
	Website Plugin (WP Glogin Team)			250.00	250.00	-
	WiFi (Mobile Beacon)	480.00	-	480.00	480.00	-
	IT resource Panel Room Stipend	-	-	-	350.00	350.00
	Total Technology Expenses	681.19	385.70	1,757.00	2,107.00	350.00
<i>Public Relations Expenses</i>	PR Events	-	504.49	3,600.00	3,600.00	-
	PR Literature	231.46		2,000.00	2,000.00	-
	Total Public Relations Expenses	231.46	504.49	5,600.00	5,600.00	-
<i>H&I Expenses</i>	H&I Literature			-	-	-
	Total H&I Expenses	-	-	-	-	-
<i>Other Fellowship Development Expenses</i>	Project & Task Fund			-	-	-
	Copies, Printing, & Supplies	116.48	371.19	400.00	400.00	-
	Total Other Fellowship Development Expenses	116.48	371.19	400.00	400.00	-
	Total FELLOWSHIP DEVELOPMENT EXPENSES	5,937.42	5,280.11	29,454.00	31,927.00	2,473.00

HUMAN RESOURCE PANEL EXPENSES						
<i>Human Resource Panel Travel (to/from FRSC)</i>	HRP Leader 1	800.00	150.00	1,200.00	1,200.00	-
	HRP Guide 2	800.00	800.00	1,200.00	1,200.00	-
	HRP Member 3	600.00	650.00	1,200.00	1,200.00	-
	HRP Member 4	-	-	1,200.00	1,200.00	-
	HRP Member 5	-	-	1,200.00	1,200.00	-
	Total Human Resource Panel Travel (to/from FRSC)	2,200.00	1,600.00	6,000.00	6,000.00	-
<i>Human Resource Panel Travel Other</i>	HRP Leader Travel to Strategic Planning Mtg	-		250.00	250.00	-
	HRP Travel to Presentations	-		250.00	250.00	-
	Total Human Resource Panel Travel Other	-	-	500.00	500.00	-
<i>Other HRP Expenses</i>	Copies & Supplies	250.92		1,200.00	1,200.00	-
	Total Other HRP Expenses	250.92	-	1,200.00	1,200.00	-
	Total HUMAN RESOURCE PANEL EXPENSES	2,450.92	1,600.00	7,700.00	7,700.00	-

Note: The amounts stated in the proposed upcoming budget, unrestricted contributions are estimates or projections based on past receivables and expenditures.

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DELEGATES EXPENSES						
Delegate Travel (to/from FRSC)	Regional Delegate	1,000.00	200.00	1,200.00	1,200.00	-
	Alternate Delegate	600.00	600.00	1,200.00	1,200.00	-
	Total Delegate Travel (to/from FRSC)	1,600.00	800.00	2,400.00	2,400.00	-
Delegate Travel (to/from Areas)	Regional Delegate	-	-	1,500.00	1,500.00	-
	Total Delegate Travel (to/from Areas)	-	-	1,500.00	1,500.00	-
Delegates Travel (to/from Other)	South East Zonal Forum Travel & Lodging	5,508.57	2,128.72	8,500.00	10,000.00	1,500.00
	South East Zonal Forum Travel & Lodging for Members	-	2,084.66	1,500.00	2,500.00	1,000.00
	WSC Travel only on conference years	6,623.13	638.30	5,500.00	5,500.00	-
	Total Delegates Travel (to/from Other)	12,131.70	4,851.68	15,500.00	18,000.00	2,500.00
Other Delegates Expenses	South East Zone Donation (\$3k per 2yr cycle)	-	-	1,500.00	1,000.00	(500.00)
	Copies, Printing, & Supplies	455.88	-	800.00	800.00	-
	Total Other Delegates Expenses	455.88	-	2,300.00	1,800.00	(500.00)
Total DELEGATES EXPENSES		14,187.58	5,651.68	21,700.00	23,700.00	2,000.00



Florida Service Symposium

Together We Rise

WOMEN IN SERVICE

Creating Our Future

**Come enjoy: food, fellowship,
women in recovery, icebreakers and
more...**

Register Here:

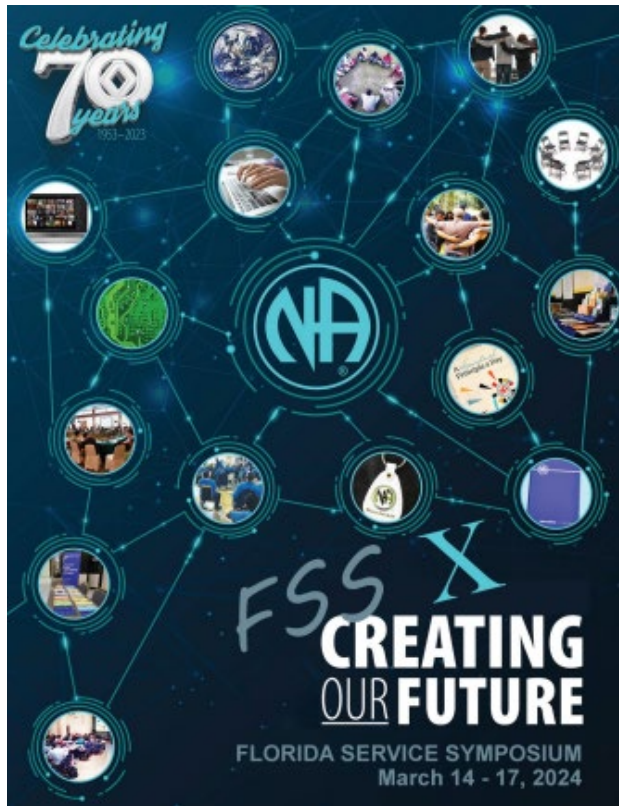
naflorida.org/FSS/register

Buy Dinner Tickets & T-Shirt Here:

naflorida.myshopify.com

Florida Service Symposium X

hosted by the Florida Region of Narcotics Anonymous



March 14th – 17th, 2024

Sheraton Brandon Tampa

10221 Princess Palm Avenue, Tampa, FL 33610

NA IS NOT AFFILIATED WITH THE SHERATON HOTEL

Registration and Hotel Booking information: <https://naflorida.org/fss>

- Professionals Day - Thursday afternoon
- Welcome and Speaker Meeting – Thursday evening
- Workshops – Friday and Saturday
- Women in Service Dinner - \$35 - Friday evening
- Speaker Meeting - Friday evening
- Southeast Zonal Breakfast - \$25 - Saturday morning
- Banquet Dinner - \$45 - Saturday evening
- Town Hall followed by Main Speaker - Saturday evening
- Regional Service Committee (RSC) – Sunday beginning at 9 am

Service is the backbone of the NA fellowship!

All NA members are eligible and encouraged to attend.

DON'T MISS OUT! Each area in the Florida Region has 4 hotel room nights available. Contact your RCM for more details.

Best Practices to Book Hotel Rooms

FOR FRSC WEEKENDS

1. Area RCM's are always responsible for funding their rooms no matter what, with the exception of prior communication and approval from the FRSC Facilitator.
2. Booking your rooms:
 - Click the booking link, verify the dates are correct and fill out the requested information.
 - Credit Card is needed to book room(s).
 - You then can call the hotel directly after room is booked and pre pay all including incidentals.
 - Remember to put one name on each room if you are booking more than one room. You can do that at the bottom in the comment box. Usually, it's best to book each room separately with that person's name who will be staying in the room. It's less confusing for all involved.

FOR GSR ASSEMBLY / SYMPOSIUM

1. Area RCM's are always responsible for funding the rooms that they are staying in regardless if GSRs or members at large are staying with them no matter what, with the exception of prior communication and approval from the FRSC Facilitator.
2. Booking your rooms:
 - Click the booking link, verify the dates are correct and fill out the requested information.
 - Credit Card is needed to book room(s).
 - You then can call the hotel directly after room is booked and pre pay all including incidentals.
 - Remember to put one name on each room if you are booking more than one room. You can do that at the bottom in the comment box. Usually it's best to book each room separately with that person's name that will be staying in the room. It's less confusing for all involved.
3. The RCM's are responsible for communicating with the FRSC Secretary Team each room they are getting reimbursement for by providing a receipt and filling out the proper reimbursement form.
 - The FRSC reimburses up to 4 room nights for each Area.
 - The Delegate Team will provide the Secretary Team with a list of rooms and guests for reimbursements from the room block on Sunday morning.
 - The Treasurer will then cut a check by the end of business to the specified person as directed by the RCM with the submission of a receipt.
 - No member at large can or will get a check without the approval of the RCM from their Area or without a receipt.

Changes to the January 2023 Guide to Florida Regional Service

JANUARY

Number: 2023-01-01

Maker: Secretary Team

Proposal: To update the Secretary's duties and responsibilities to reflect modern practices and workflows.

Intent: to have the Guide To Florida Regional Service reflect the reality of the position so current responsibilities are properly captured for continuity. To make potential future Secretaries aware of the expectations for the position.

Spiritual Impact: transparency, concepts 4, 5, 8

Financial impact: none

Changes to Guide To Florida Regional Service: see below

Result: Proposal passes. Block: 0 Stand Aside: 0 Assent with Reservation: 0 Assent: 15

Under Secretary Duties and Responsibilities

- Responsible for a documented record of RSC meetings.
- Keeps an updated contact list of all RSC trusted servants and RCM's.
- Responsible for generating documents, such as typing minutes and compiling reports to be mailed or emailed out within two weeks following each RSC meeting. Minutes are to be delivered to Administration Workgroup members, HRP members, Resource Coordinators, RCMs from each area, and the FRC and RSO Presidents at the RSC's expense. Any others requesting minutes should purchase them from the RSO at cost or download them from naflorida.org, the FRSC's official website.
- In the Guide To Florida Regional Service Group Meeting, the Secretary displays any submitted proposals to physical and/or virtual attendees. Edits proposals in real time as the body wants to make changes to them, and distributes via email at the end of the meeting.
- Maintains various paper and digital forms (such as check requests, RSC proposals, etc.)
- Responsible for communicating with the RSC body about various hotel information. More information found in the Secretary's Best Practices.
- Willingness to learn how to edit PDFs, co-host virtual/hybrid meetings, and utilize Google Suite and Drive softwares.
- Organizational and communication skills.
- Sets up meeting space for RSC Meeting.
- Conducts Roll Call of elected trusted servants at the RSC Meeting.
- Co-signer on all bank accounts of the Florida RSC.
- Shall maintain access to credentials of all electronic systems.
- This is a two year commitment.

Under GSR Assembly Duties

- Creates electronic forms for CAR and CAT Ballots, Literature/IDT surveys, and registration.
- In coordination with the Technology Resource Coordinators, makes electronic voting available and accessible for all members before and during the GSR Assembly.
- Generates voting results for presentation at RSC Sunday.

MARCH

N/A

MAY

N/A

JULY

Number: 2023-07-02

Maker: Technology Resource Coordinator

Proposal: To change portions of the Guide under “Technology Resource Coordinator” to better reflect the scope of the position and to remove unnecessary content to the Technology Resource Coordinator’s Best Practices document.

Intent: Due to the lack of a Best Practices document for the Technology Resource Coordinator, a lot of unnecessary material has ended up in the Guide under the Technology Resource Coordinator section. There was also some outdated content. The intent of this proposal is to clean up this section in the Guide so that it more closely matches the current format for the other resource coordinators and to make sure all the responsibilities and duties of the position are covered while simultaneously not getting too specific on how those duties are fulfilled (as those methods are subject to frequent change as tech progresses).

Spiritual Impact: Third Concept - The NA groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it. Fifth Concept - For each responsibility assigned to the service structure, a single point of decision and accountability should be clearly defined.

Financial Impact: None.

Guide to Florida Regional Service Change: See below.

Outcome: Passed 14 assent, 0 assent with reservation, 0 stand aside, 0 block

Technology Resource Coordinator

The purpose of the Technology Coordinator is to leverage emerging technologies for the communications and operations of the Florida Region of Narcotics Anonymous, the corporations it operates, and the Areas served.

Duties & Responsibilities

- Develop information delivery strategies and problem resolutions as presented by the Florida Region.
- Assist Areas with training relating to and maintaining of their BMLT for updating local meeting list information and currently approved phone line system for helpline configuration.
- Manage Technology Resource Panel and delegates responsibilities to the members within the panel.
- Keep up-to-date documentation on security, passwords and configurations of technologies implemented by the Florida Region with the Florida Regional Secretary.
- Maintain current knowledge on new methods of communication and message delivery to keep the Florida Region cost effective.
- Assists with potential technology involved in the dissemination of information to Areas and Region, as needed.
- Maintain a close working relationship with all other Resource Coordinators, Boards, Human Resource Panel and Fellowship Development Group.
- Manage hybrid setup for RSC weekends and other Regional events that require hybrid setup.
- Maintain shared management of basic web presence (Domain Name) of Areas with defunct or non-maintained web properties. All decisions regarding defunct Area websites will be deferred to the acting ASC of that Area or the RCMs on the floor of the RSC.
- Maintain the Regional events calendar.
- Maintain and update Regional website including but not limited to:
 - General information
 - Updated RSC events information
 - RSC Minutes
 - Plugins

- Backups
- Update users and groups on Google Workspace as members move in and out of service positions.
- Moderate FRSC social media accounts.
- Make necessary updates to the server.
- Give input/suggestions regarding the hiring and management of any outside organization hired for technology related services.

Implementations and changes should:

- Reduce communication costs or increase efficiency.
- Facilitate an Area or an Area’s RCM’s participation in the Florida Region.
- Optimize communication in a helpful, spiritual, productive and professional manner to fellow members, people and organizations outside the Fellowship.
- **NOT** have a single point of reliance upon a single NA member in service at the Florida Region. No authentication information of an implemented technology will be operated under the name of an individual person.

Number: 2023-07-03

Maker: Technology Resource Coordinator

Proposal: To add a section to the Guide on page 30 after the “Technology Resource Co-Coordinator” section that would create a Technology Resource Panel.

Intent: The realm of “technology” is vast and continually expanding, providing us more efficient ways to carry the message and be of service. This is a wonderful opportunity to continue to grow and evolve but also requires a wide range of skill sets and surplus time to manage it all; much more than is realistic to expect from just two trusted servants. The intent of this proposal is to add a section to the Guide which will allow for the creation of a “Technology Resource Panel.”

The members of this panel would be able to support the Technology Resource Coordinator and Co-Coordinator by bringing their experience, skills, and time to the table. The Tech Resource Coordinator positions tend to be difficult to fill as they require a specific aptitude and can be intimidating. The creation of this panel makes the Tech Resource position less about knowledge of every area of “tech” and more about delegation, which makes it far more accessible to members who may be tech savvy but wouldn’t feel comfortable taking on the position as it currently stands (without a panel).

There are also many members who have tech skills but are not able to take on the Tech Resource commitment due to the demanding nature of their jobs and this panel would allow a way for them to be of service.

Spiritual Impact: Third Concept - The NA groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it.

Financial Impact: The cost of one hotel room for two nights during the GSR Assembly or FSS each year. Around \$350/yearly. This would allow the Tech Resource coordinators to have assistance at these tech heavy and labor intensive events.

Guide to Florida Regional Service Change: See below

Outcome: Passed. 18 assent, 0 assent with reservation, 0 stand aside, 0 block

TECHNOLOGY RESOURCE PANEL

The primary purpose of the **Technology Resource Panel** (TRP) is to advise and assist the Technology Resource Coordinators in the various aspects and duties relating to any technology that helps the Florida Region and its Areas better carry the message of NA recovery as well as implementation of solutions to any issues arising throughout the Florida Region.

Duties of the Technology Resource Panel

The Technology Resource Panel will lend their knowledge and expertise in their specialties to the Technology Resource Coordinators.

- Meet monthly via virtual meeting to discuss the current and upcoming tasks/projects regarding technology as it relates to the Florida Region and its Areas.

- Maintain documentation of current practices and any changes implemented. • May be asked to assist at various Regional functions.

Accountability

The Technology Resource Panel is accountable to the Florida Regional Service Committee.

Composition

The Technology Resource Panel consists of ~~up to five (5)~~ individuals elected by a simple majority of the Florida Regional Service Committee. Up to three (3) Technology Resource Panel members and up to two (2) interim panel members. Interim panel members will have limited access to sensitive information. This commitment can be held while holding other Region-level positions as the panel members will not carry a voice on the Regional floor.

Suggested skill sets for panel members include but are not limited to:

- Website development and maintenance (WordPress, SEO, etc)
- Server maintenance
- Google Workspace
- Programming
- Database management
- Project management
- Cybersecurity
- User experience (UX) and user interface (UI)
- BMLT experience
- YAP experience
- Zoom & hybrid implementation (Audio/Visual)
- Documentation & creation of tutorials
- Digital media creation and video editing
- Social media moderating

Term

The term of office for the Technology Resource Panel member will be two years. The Interim Panel member term will be one year with no term limit.

Membership Requirements

All prospective Technology Resource Panel members should demonstrate the following:

- Trustworthiness & Discretion—integrity and the ability to fulfill their responsibilities with the region's confidence that confidential information, accounts, & passwords will be protected.
- Experience—members should possess some previous experience in the tech field.
- A working knowledge of the Twelve Steps, Traditions, Concepts of Narcotics Anonymous and the Guide to Florida Regional Service.
- Four years clean time requirement for panel members, one-year clean time requirement for interim panel members.

SEPTEMBER

Number: 2023-09-01

Maker: Fellowship Development

Proposal: To change the wording regarding the Regional Delegate's (RD) term length in the Guide to Florida Regional Service on page 17

+under *Duties and Responsibilities*> Regional Delegate (RD)> last bullet point which states, "This is a 2 year commitment" to "*The Regional Delegate's term length will be aligned and consistent with the World Service Conference (WSC) cycle.*"

Intent: To have the RD's term length aligned with the WSC cycle, whether 2 or 3 years. To have an RD that is informed of WSC motions, changes, and upcoming issues relating to the CAT/ CAR. To have a consistent liaison

between NAWS and the Florida Region.

Spiritual Impact: Refer to Concept 2

Financial Impact: None

Guide to Florida Regional Service Change: See red text of the proposal

Outcome: Passed. 18 assent, 0 assent with reservation, 0 stand aside, 0 block

Number: 2023-09-02

Maker: Fellowship Development

Proposal: To change the wording regarding the Alternate Delegate's (AD) term length in the Guide to Florida Regional Service on page 17 under *Duties and Responsibilities*> Alternate Delegate (AD)> last bullet point which states, "This is a 4 year commitment" to "*The Alternate Delegate's term length will be aligned and consistent with the World Service Conference (WSC) cycle.*"

Intent: To have the AD's term length and training aligned with the WSC cycle, whether 2 or 3 years. To have an AD that is informed of WSC motions, changes, and upcoming issues relating to the CAT/ CAR. To have a consistent and trained liaison between NAWS and the Florida Region.

Spiritual Impact: Refer to Concept 2

Financial Impact: None

Guide to Florida Regional Service Change: See red text of the proposal

Outcome: Passed. 17 assent, 0 assent with reservation, 1 stand aside, 0 block

Number: 2023-09-07

Maker: Fellowship Development

Proposal: To change the wording in the Guide To Florida Regional Service regarding the frequency of the GSR Assembly from page 10 > Regional Weekend Schedule > Note at end of the schedule > Last sentence, "March in even years is reserved for the GSR Assembly" to "*March is reserved for the GSR Assembly in the year of the World Service Conference.*"

AND

...page 33 > GSR Assembly > Purpose, "The annual GSR Assembly" to "*The GSR Assembly*"

Intent: To have the wording in the GTFRS aligned with the WSC and RSC cycle and will not require changing whether the cycle is 2 or 3 years.

Spiritual Impact: Refer to Concept 2

Financial Impact: An approximate savings of \$25,000 per 3-year cycle. No impact if we return to a 2- year cycle.

Upon approval of this proposal, any other instance found in the GTFRS regarding the GSR Assembly as annual or otherwise should be changed by the HRP Guide member and considered housekeeping.

Guide to Florida Regional Service Change: See red text of the proposal

Outcome: Passed. 17 assent, 0 assent with reservation, 0 stand aside, 0 block

Number: 2023-09-08

Maker: Fellowship Development

Proposal: To change the wording in the Guide to Florida Regional Service regarding the Florida Symposium from: Page 31> Service Symposium Guidelines> last paragraph, "Our mission is to share information, experience, strength, and hope at a bi-annual, educational forum ,.....", to "*Florida Symposium will take place in the year after the World Service Conference. Our mission is to share information, experience, strength, and hope at an educational forum*".

AND

... page 32> Service Symposium> Guidelines> 4th bullet point, "The Symposium will be held during the odd-numbered years on the Saturday of the weekend of the 3rd Sunday, in conjunction with the March Florida Regional Service Committee" to "*The Florida Symposium will be held on the year after the World Service Conference on a weekend agreed upon and announced by the Administration Group.*"

AND

... page 15> Administration Workgroup> 3rd bullet point, “Plans the bi-annual Florida Service Symposium” to “Plans the Florida Service Symposium”.

AND

.... page 10 > Regional Weekend Schedule > Note at end of the schedule > Last sentence, “March in odd years is reserved for the Florida Service Symposium”” to “March is reserved for the Florida Service Symposium in the year after the World Service Conference.”

Intent: To have wording in the Guide that allows us to change the Florida Symposium as needed and does not require GTFRS changes whether the WSC cycle is 2 or 3 years.

Spiritual Impact: See Concept 2.

Financial Impact: If the WSC cycle remains 3 years, the potential savings is approximately \$30,000 per 3-year cycle. If the WSC cycle returns to 2-years, then there is no further financial impact.

Upon approval of this proposal, any other instance found in the GTFRS regarding the frequency of Florida Service Symposium as bi-annual or otherwise should be changed by the HRP Guide and considered housekeeping.

Guide to Florida Regional Service Change: See red text of the proposal

Outcome: Passed. 16 assent, 1 assent with reservation, 0 stand aside, 0 block

NOVEMBER

N/A



THE FLORIDA REGION IS LOOKING FOR

✓ **Treasurer**

4 years clean, 2 year commitment, and must fill out an HRP form or have in the last 2 years

✓ **Corrections Resource Coordinator**

3 years clean, 2 year commitment, and must fill out an HRP form or have in the last 2 years

✓ **Technology Alternate Resource Coordinator**

3 years clean, 4 year commitment, and must fill out an HRP form or have in the last 2 years

✓ **Technology Resource Panel Members (new positions)**

- Up to 3 panel members with 4 years clean, 2 year commitment
- Up to 2 interim pan members with 1 year clean, 1 year commitment
- Must fill out an HRP form or have in the last 2 years

✓ **RSO Board**

2 Open RSC Elect positions, ideally one of which is an attorney, 3 years clean, 1 year commitment, must have one-year prior experience in business management or prior Board involvement, at least one-year prior experience in NA Regional Service Work, and must fill out an HRP form or have in the last 2 years

**Full requirements can be found in the
Guide to Florida Regional Service at naflorida.org**

**If interested, please email
hrp_leader@naflorida.org**



Bridging the Gap
Narcotics Anonymous
Florida Region
Information Sheet

Our experience has shown that attending an NA meeting on the outside the same day you are released is one of the most important things you can do for your recovery. Narcotics Anonymous and the Florida Region have begun a transition program called Bridging the Gap. The Bridging the Gap Project seeks to connect you with someone from your home community that has agreed to send you information about Narcotics Anonymous. Upon your release, they may take you to your first few meetings, introduce you to other NA members, and help you get acquainted and comfortable among new friends in NA. During this time, some of the things you will learn about are sponsors, home groups, working the steps, and service.

Your Bridging the Gap volunteer is only temporary. They won't follow you around or control your activities, nor will they provide you with a job, money, housing, food, clothing, or any other such service. The Bridging the Gap Project volunteer is NOT a sponsor, not even a temporary sponsor. We believe that it is best for you to choose a sponsor for yourself once you are released.

It is our hope that this service will help the suffering addict find the solution that we have found. Our purpose is to carry the message of recovery, "That no addict, anywhere, need die from the horrors of addiction."

Speak with the Chaplain or the Programs Director at your institution and explain to them that you are interested to participate with this program. Ask them if they could e-mail the requested information below to bridgingthegap@naflorida.org. If you or they are unable to use e-mail, then complete the information requested below and mail this entire page to this address:

Bridging the Gap
2222 South Combee Road, Suite #6
Lakeland, FL 33801

NAME / ID#: _____ | _____ MALE
INSTITUTION: _____ | _____ FEMALE
ADDRESS: _____ | _____ AGE
CITY/STATE/ZIP: _____ (Optional)

EXPECTED RELEASE DATE: _____
ADDRESS RELEASED TO: _____
CITY/STATE/ZIP: _____
PHONE NUMBER: _____

_____ I am requesting INFORMATION ONLY about Narcotics Anonymous.
_____ I would like to ATTEND AN NA MEETING within 48 hours of my release.

Please note - All mail can and may be read at the discretion of the Correctional Facility.



Narcotics
Anonymous

HOPE RISES

NA MEMBERS WOULD LIKE TO SEND YOU A FREE BASIC TEXT OF
NARCOTICS ANONYMOUS.
THERE IS NO COST FOR THIS BOOK, IT IS PROVIDED FREE OF CHARGE
BY ANOTHER NA MEMBER'S GRATEFUL DONATION.

Just for Today - NA

IT WORKS: HOW AND WHY

BASIC TEXT

SEND A LETTER WITH YOUR NAME, DOC# AND LOCATION TO:
HOPE RISES BOOK PROJECT
2222 SOUTH COMBEE ROAD, SUITE #6
LAKELAND, FL 33801
OR EMAIL HOPERISES@NAFLORIDA.ORG

COQUINA COAST AREA ACTIVITIES
COMMITTEE PRESENTS:



FEBRUARY 17, 2024

COMEDY &
COFFEE

FEATURING

LEON LILLY

DOORS OPEN AT 2:30 PM, SHOW STARTS AT 3:00 PM

\$5 Tickets

Pre-sale tickets available, see
Activities Committee Members.

Flagler Beach UMC 1520 S. Daytona Ave.
Flagler Beach FL

Please bring snacks & cookies to share!



Peace River Camping Trip

Feb 23-25.

\$15 a night per person

2998 FL-70, Arcadia, FL 34266

Saturday Potluck Dinner

Meetings 8pm on Fri and Sat, 9am Sun

Bring camping gear/ food and drinks

If you need camping gear or more info

contact James F 863 251 4867

NO ADDICT TURNED AWAY

Heartland Area Activities

Picnic at the Park

Join us at scenic Saddle Creek for
hamburgers, hotdogs, Cornhole, volleyball
and ample fishing opportunities (bring your pole)

Sunday, April 7, 11am-3pm
Meeting at 2pm

Saddle Creek Park
3716 Morgan Combee Rd, Lakeland, FL 33801
Head towards 'Nature Trail' signs

For more info contact Susie P 863 409 5808
NO ADDICT TURNED AWAY

Heartland Area Activities

Take Your Sponsor to Breakfast

Join us to show our sponsors some much deserved
love 

Saturday, May 18 at 9am

Fred's Market Restaurant

2120 Hardin Blvd, Lakeland FL, 33803

For more info contact James F 863 251 4867

NO ADDICT TURNED AWAY

Heartland Area Activities

Pickleball And Donuts

Join us for donuts and playful competition
Sun, 3/17 at Nye Jordan Park
800 E Stuart St, Bartow, FL 33830
10am-1pm

We will provide paddles and cold water
Please bring your extra paddles to share
BYOC(offee)



FREE FOOD DAY

**MAY THE FOURTH
BE WITH YOU**



JOIN US FOR FOOD, FELLOWSHIP AND GAMES!

**COME GET TO KNOW OUR COMMITTEES AND LEARN
ABOUT WHAT THEY DO.**

**PRESENTATION AND EXPERIENCE FROM MEMBERS
FROM OTHER AREAS.**



**MAY 4th, 2023 | 10am-3pm
Sun West Mines
17362 Old Dixie Hwy,
Hudson FL 34667**

www.NA.Pasco.org

NA is not affiliated with this location



LOVE STRIKES AGAIN

SATURDAY
FEB 10
6:30-9PM

ENTRY
\$15
NO ADDICT
TURNED AWAY

LANE GLO NORTH
6935 RIDGE RD
PORT RICHEY FL

NA is not affiliated with this facility

RECOVERY COAST UNITY DAY



DON'T PRESS YOUR LUCK! 11TH ANNUAL UNITY DAY

\$10 NO ADDICT TURNED AWAY

When:

MARCH 9, 2024

11AM-10PM

Where:

**ST GEORGE GREEK ORTHODOX CHURCH
9426 LITTLE ROAD NEW PORT RICHEY, FL 34654**



Schedule:

11:00AM-12:00PM:
Registration

12:00PM-1:00PM:
Self Awareness Workshop

1:00PM-2:00PM:
Activity

2:00PM-3:00PM:
Freedom From Self-will
Workshop

3:00PM-4:00PM:
Activity

4:00PM-5:00PM:
God Of Our Understanding
Workshop

5:00PM-6:00PM:
Guided Meditation

6:00PM-7:00PM:
Dinner

7:00PM-8:00PM:
Auction

8:00PM-9:00PM:
Main Speaker

9:00PM-9:30PM:
Clean Time Countdown

9:30PM-10:00PM:
Fellowship

The purpose of this event is to promote Unity between our area and the surrounding areas through fun & fellowship

****We are not affiliated with this facility****



SCANA ACTIVITIES PRESENTS

FEB 17TH
2024



VALENTINE'S DAY

80'S Love Party



PIZZA, ICE CAPS, MUSIC
\$10 SUGGESTED DONATION

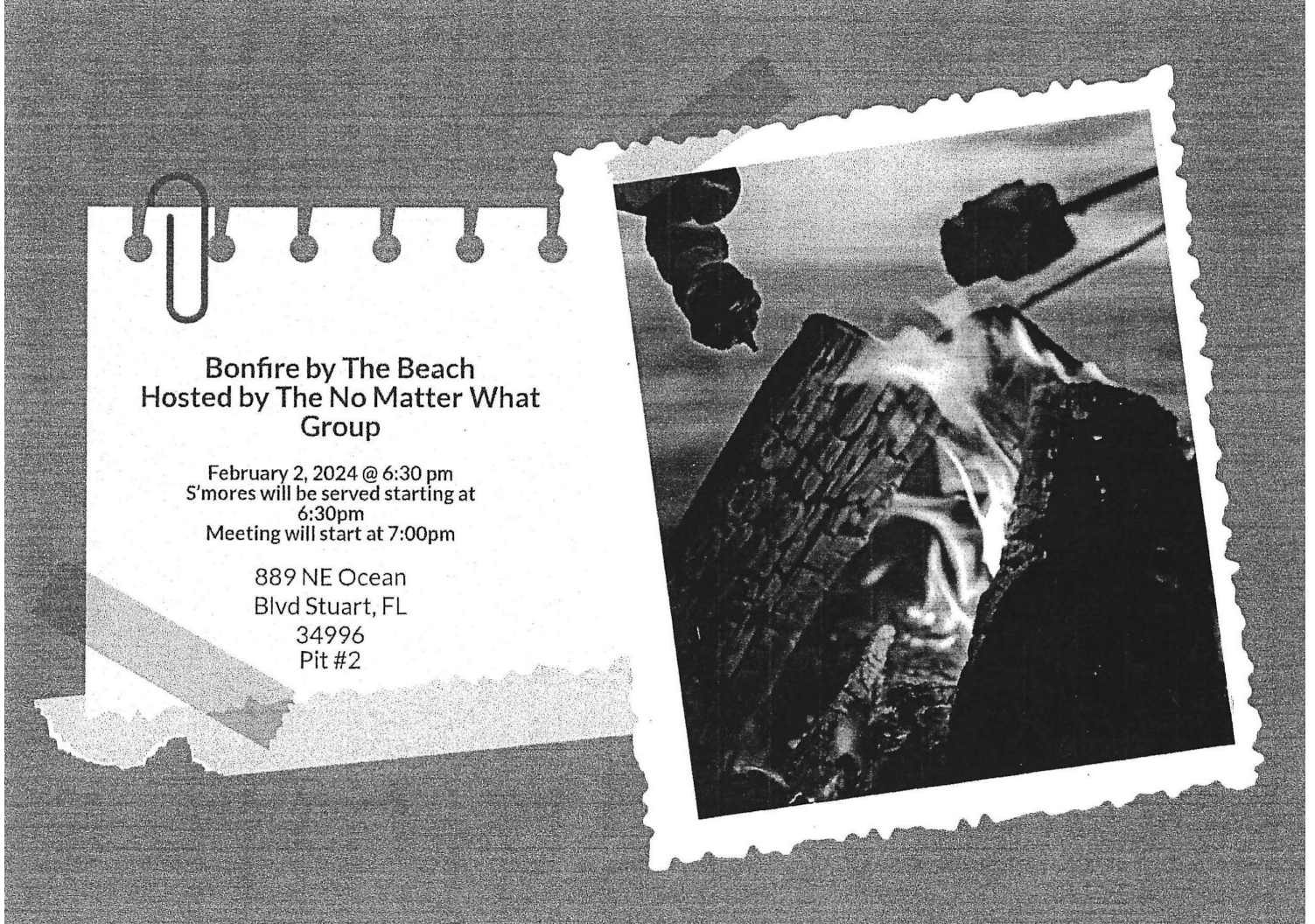
GUEST SPEAKERS
START AT 7:30

MALE & FEMALE SPEAKER
FROM ORLANDO

DOORS OPEN AT 6PM

TRINITY WELLSPRINGS CHURCH
638 S. PATRICK DR





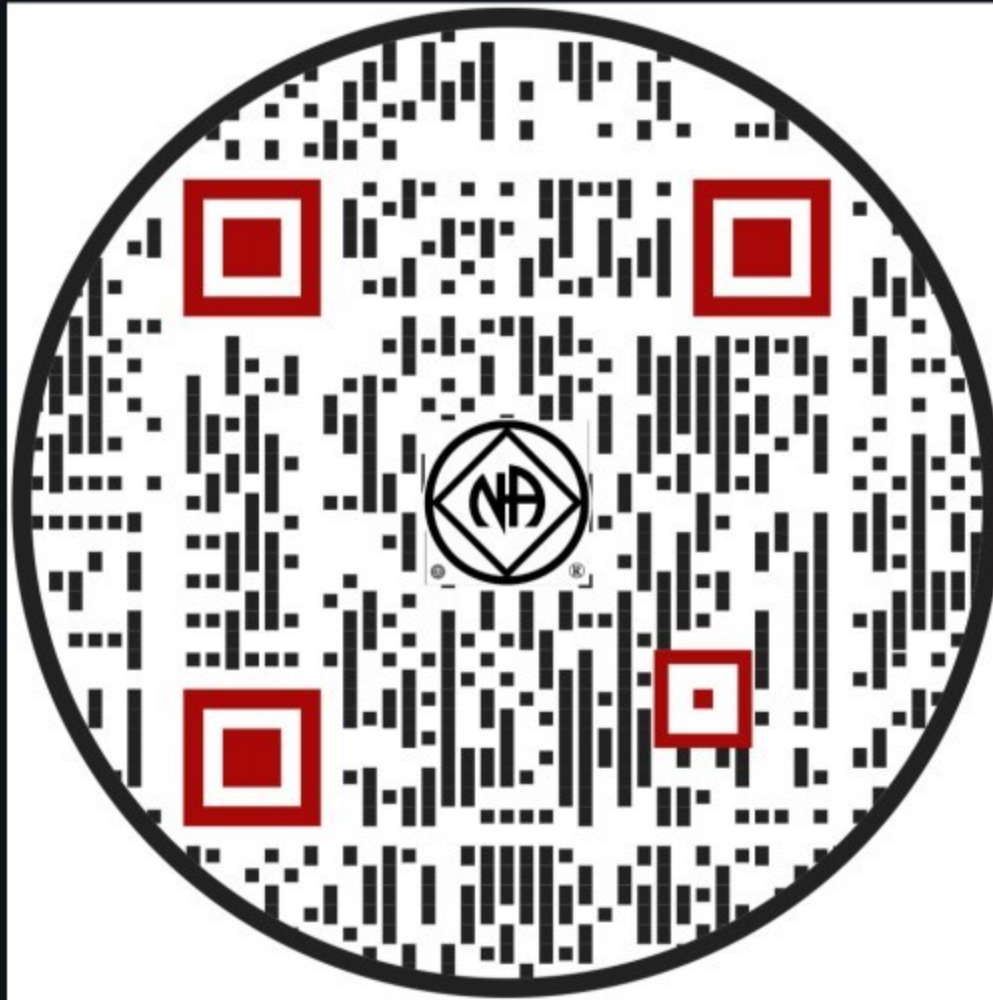
**Bonfire by The Beach
Hosted by The No Matter What
Group**

February 2, 2024 @ 6:30 pm
S'mores will be served starting at
6:30pm
Meeting will start at 7:00pm

889 NE Ocean
Blvd Stuart, FL
34996
Pit #2



CONSCIOUS CONTACT GROUP
OF NARCOTICS ANONYMOUS



DAILY MEETINGS
7PM CENTRAL/ 8PM EASTERN

Valentine's Dance

Are u looking for fun in recovery?

Come join us for a night of fellowship!

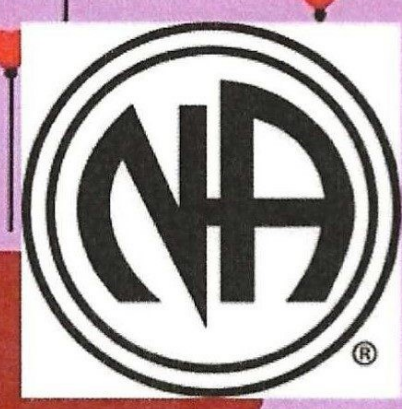
DJ

February 24th 2024

SNACKS

FELLOWSHIP

UNITY



6PM-?????

come join us for a night of fellowship!

ONE PROMISE MANY GIFTS

ANNIVERSARY EVENT!

WHEN
MONDAY FEB. 26TH
5:30PM-8:30PM

WHERE
1200 SE 10TH ST S STUART

ST JOSEPH CATHOLIC CHURCH- NA IS NOT AFFILIATED WITH THIS LOCATION

POTLUCK EVENT · SPEAKER MEETING 6:30-7:30PM



**COME HELP US CELEBRATE ANOTHER YEAR OF
CARRYING THE MESSAGE**

This meeting meets every Monday from 6:30-7:30pm at the same location as this event, and with the new year this group is in need of some new homegroup members to help continue carrying the message to the addict who still suffers. If you find yourself free on a Monday night- come on out!



The Treasure Coast Area of NA
Presents
SERENITY
IN THE SWAMP

Your epic recovery camping experience awaits!

MARCH 22-24 2024

SAVANNAS REC AREA
1400 E. MIDWAY RD
FORT PIERCE, FL

Pre-Register for
\$35 + T-Shirt

Regular Admission:
\$25 Registration + \$20/T-Shirt

PRE-REG ENDS MARCH 11TH

Register Online at treasurecoastna.com

James S: (754) 204-5494
Chachy: (954) 479-9447

No pets allowed
NA is not affiliated with Savannas Recreation Area

January 2024 Treasurer Report

On November 1, 2023, the combined opening bank balance was \$56,437.45. Deposits of \$10,791.28 and expenses of \$(12,826.82) left an ending bank balance of \$54,401.91 on December 31, 2023.

Of the current balance RSC has set aside:

\$10,000.00 March 2024 RSC

\$11,000.00 Prudent Reserve per Guide

\$36,000.00 Florida Service Symposium Reserve March 2024

\$175.00 Women in Service Donation

\$5,000.00 New Chase Account to be opened to replace Bank of America Account

As of RSC held on January 21, 2024, we received \$1,473.00 in contributions and \$(9,040.80) in expenses. At the close of January RSC business, the available balance was \$(15,340.89).

PDFs included with this report are the treasurer's report, income & expense summary, profit and loss, balance sheet, bank statements, PayPal statements, and contribution summary.

If there are any discrepancies, questions, or concerns please do not hesitate to contact us by sending an email to treasurer@naflorida.org and alttreasurer@naflorida.org.

ILS,

Marie A. – Treasurer

Michael C. - Alt Treasurer

7th tradition and/or other contributions Information:

We accept contributions via PayPal at: <https://www.paypal.com/paypalme/FRSC/>

or you can go to <https://naflorida.org/>, contribute, and follow the link.

Please choose "sending to a friend" to eliminate fees charged.

Please be sure to include your group, area, or member name to ensure proper credit.

We also accept contributions via Check or Money order. Please be sure to make checks or money orders payable to:

Florida Regional Service Committee

Please be sure to include your group, area, or member name on the memo line to ensure proper credit, and mail to:

Florida Regional Service Office
c/o Florida Regional Service Committee
2222 South Combee Road, Suite 6
Lakeland, FL 33801

Income & Expense Summary

NOV AND DEC 2023 FOR JANUARY 2024 RSC

	BOA	PAYPAL	Combined BALANCE
Opening Bank Balances as of November 1/2023	\$ 54,969.93	\$ 1,467.52	\$56,437.45
Deposits Nov & Dec	\$ 8,443.12	\$ 2,348.16	\$10,791.28
Checks & Expenses Nov & Dec	-\$ 9,049.86	-\$ 3,776.96	-\$12,826.82
Ending Bank Balances as of December 31/2023	\$ 54,363.19	\$ 38.72	\$ 54,401.91
Withheld for March 2024 RSC			-\$ 10,000.00
Prudent Reserve per Guide			-\$ 11,000.00
Florida Service Symposium Reserve March2024			-\$ 36,000.00
New Chase Bank Account to open			-\$ 5,000.00
Women in Service Donation			-\$ 175.00
			-\$ 62,175.00
			-\$ 7,773.09
 Activity during this RSC 01/21/2024			
Deposits Unrestricted BOA & PAYPAL	\$ 1,473.00		
Checks & Expenses	-\$ 9,040.80		
	-\$ 7,567.80		-\$7,567.80
 Total Balance after RSC Business 01/21/2024			 -\$ 15,340.89

Florida Regional Service Committee

Profit and Loss by Month

November - December, 2023

	NOV 2023	DEC 2023	TOTAL
Income			
Events Income			\$0.00
FSS Revenue			\$0.00
FSS Donations	25.00	15.00	\$40.00
Saturday Banquet Tickets	90.00	160.00	\$250.00
Saturday Morning Zonal Breakfast	50.00	120.00	\$170.00
Women in Service Banquet Scholarship	25.00		\$25.00
Women in Service Banquet Tickets	70.00	70.00	\$140.00
Women in Service Merchandise Sales		40.00	\$40.00
Total FSS Revenue	260.00	405.00	\$665.00
Total Events Income	260.00	405.00	\$665.00
Unrestricted Contributions	18.00		\$18.00
From Areas			\$0.00
Big Bend Area	114.60		\$114.60
Coquina Coast Area	1,159.53		\$1,159.53
Forest Area	1,125.00		\$1,125.00
Greater Orlando Area	433.53		\$433.53
Heartland Area	1,500.00		\$1,500.00
Palm Coast Area	1,483.31		\$1,483.31
Recovery Coast Area	25.00		\$25.00
Sun Coast Area	800.00		\$800.00
Tampa Funcoast Area	1,183.15		\$1,183.15
Total From Areas	7,824.12		\$7,824.12
From Groups			\$0.00
Just for Thursdays Group	22.80		\$22.80
Life on Life's Terms Group	35.00		\$35.00
Quarantine Florida Group		71.50	\$71.50
Recovery On Campus Group		173.00	\$173.00
Steps to Freedom Group		16.33	\$16.33
Total From Groups	57.80	260.83	\$318.63
From Members	100.00		\$100.00
Total Unrestricted Contributions	7,999.92	260.83	\$8,260.75
Wish (Coquina Coast)		108.00	\$108.00
Total Income	\$8,259.92	\$773.83	\$9,033.75
Cost of Goods Sold			
EVENTS			\$0.00
Florida Service Symposium (FSS)			\$0.00
FSS Hotel Meeting Space & Coffee		2,000.00	\$2,000.00
FSS Supplies	17.66		\$17.66
Total Florida Service Symposium (FSS)	17.66	2,000.00	\$2,017.66
Total EVENTS	17.66	2,000.00	\$2,017.66
Total Cost of Goods Sold	\$17.66	\$2,000.00	\$2,017.66
GROSS PROFIT	\$8,242.26	\$ -1,226.17	\$7,016.09

	NOV 2023	DEC 2023	TOTAL
Expenses			
ADMINISTRATION			\$0.00
Admin Expenses			\$0.00
Admin Strategic Planning Meeting Expenses	115.25		\$115.25
Hotel Meeting Space & Coffee	1,200.00	340.93	\$1,540.93
Statewide Helpline	122.20	122.71	\$244.91
Total Admin Expenses	1,437.45	463.64	\$1,901.09
Admin Travel to RSC (Region)			\$0.00
Alternate Secretary to RSC (Region)	200.00		\$200.00
Alternate Treasurer to RSC (Region)	200.00		\$200.00
Co-Facilitator to RSC (Region)	50.00		\$50.00
Facilitator to RSC (Region)	150.00		\$150.00
Secretary to RSC (Region)	200.00		\$200.00
Treasurer to RSC (Region)	200.00		\$200.00
Total Admin Travel to RSC (Region)	1,000.00		\$1,000.00
Secretary Expenses			\$0.00
Secretary Minutes printing & mailing	126.03		\$126.03
Total Secretary Expenses	126.03		\$126.03
Treasurer Expenses			\$0.00
Treasurer Accounting Software Subscription	90.00	90.00	\$180.00
Treasurer Bank Service Fees	29.00		\$29.00
Treasurer PayPal Processing Fees	49.36	27.60	\$76.96
Total Treasurer Expenses	168.36	117.60	\$285.96
Total ADMINISTRATION	2,731.84	581.24	\$3,313.08
FELLOWSHIP DEVELOPMENT			
Corrections Expenses			\$0.00
Corrections Copies, Printing & Supplies	641.97		\$641.97
Corrections Correspondence & Mailing	204.66		\$204.66
Total Corrections Expenses	846.63		\$846.63
FD Travel (for Members)	58.13		\$58.13
FD Travel to RSC (Region)			\$0.00
FD Co-Leader to RSC (Region)	200.00		\$200.00
FD Leader to RSC (Region)	200.00		\$200.00
H&I Resource Coordinator to RSC (Region)	200.00		\$200.00
Public Relations Co-Resource Coordinator to RSC (Region)	400.00		\$400.00
Technology Resource Coordinator to RSC (Region)	400.00		\$400.00
Total FD Travel to RSC (Region)	1,400.00		\$1,400.00
IT Expenses			\$0.00
Data Storage (Amazon Web Services)	3.17	3.17	\$6.34
Website Server (Linode)	29.00	29.00	\$58.00
Total IT Expenses	32.17	32.17	\$64.34
PR Expenses			\$0.00
PR Travel to Events	65.00		\$65.00
Total PR Expenses	65.00		\$65.00
Total FELLOWSHIP DEVELOPMENT	2,401.93	32.17	\$2,434.10
HUMAN RESOURCE PANEL (HRP)			
HRP Travel to RSC (Region)			\$0.00
HRP Member 2 Guide to RSC (Region)	200.00		\$200.00
HRP Member 3 to RSC (Region)	200.00		\$200.00

	NOV 2023	DEC 2023	TOTAL
Total HRP Travel to RSC (Region)	400.00		\$400.00
Total HUMAN RESOURCE PANEL (HRP)	400.00		\$400.00
REGIONAL DELEGATES			\$0.00
Delegate Travel to RSC (Region)	200.00		\$200.00
Alternate Delegate to RSC (Region)	200.00		\$200.00
Total Delegate Travel to RSC (Region)	400.00		\$400.00
Delegate Travel to SEZF			\$0.00
Delegates SEZF Travel	124.00	237.98	\$361.98
Total Delegate Travel to SEZF	124.00	237.98	\$361.98
Total REGIONAL DELEGATES	524.00	237.98	\$761.98
Total Expenses	\$6,057.77	\$851.39	\$6,909.16
NET OPERATING INCOME	\$2,184.49	\$ -2,077.56	\$106.93
Other Expenses			
Deposits made to our acct in error	0.00		\$0.00
Courage to Change (Zoom)	-40.00		\$ -40.00
Total Deposits made to our acct in error	-40.00		\$ -40.00
Total Other Expenses	\$ -40.00	\$0.00	\$ -40.00
NET OTHER INCOME	\$40.00	\$0.00	\$40.00
NET INCOME	\$2,224.49	\$ -2,077.56	\$146.93

Florida Regional Service Committee

Profit and Loss Fiscal YTD

June - December, 2023

	JUN 2023	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	TOTAL
Income								
Events Income								\$0.00
FSS Revenue								\$0.00
FSS Donations						25.00	15.00	\$40.00
Saturday Banquet Tickets						90.00	160.00	\$250.00
Saturday Morning Zonal Breakfast						50.00	120.00	\$170.00
Women in Service Banquet Scholarship						25.00		\$25.00
Women in Service Banquet Tickets						70.00	70.00	\$140.00
Women in Service Merchandise Sales							40.00	\$40.00
Total FSS Revenue						260.00	405.00	\$665.00
Total Events Income						260.00	405.00	\$665.00
Unrestricted Contributions						18.00		\$18.00
From Areas								\$0.00
Bay Area	2,819.26	3,369.04						\$6,188.30
Big Bend Area			386.35			114.60		\$500.95
Coquina Coast Area		645.83			51.67	1,159.53		\$1,857.03
Forest Area						1,125.00		\$1,125.00
Greater Orlando Area	1,295.68			600.78	261.49	433.53		\$2,591.48
Heartland Area						1,500.00		\$1,500.00
Nature Coast Area		675.00						\$675.00
Palm Coast Area						1,483.31		\$1,483.31
Recovery Coast Area			75.00			25.00		\$100.00
River Coast Area				400.00				\$400.00
Space Coast Area			505.85					\$505.85
Sun Coast Area		1,700.00		1,000.00		800.00		\$3,500.00
Tampa Funcoast Area			3,699.52			1,183.15		\$4,882.67
Total From Areas	4,114.94	6,389.87	4,666.72	2,000.78	313.16	7,824.12		\$25,309.59
From Groups	20.00	30.00	143.00					\$193.00
Just for Thursdays Group	15.90		848.70			22.80		\$887.40
Ladies to the Core Group		32.32						\$32.32
Life on Life's Terms Group			92.00			35.00		\$127.00
Never Alone Group			-787.85					\$ -787.85
Quarantine Florida Group					55.00		71.50	\$126.50
Recovery Central Group			28.00					\$28.00
Recovery On Campus Group		65.75		155.00			173.00	\$393.75
Solutions 1 & 2 Group	50.00	14.00	18.25	29.50	20.75			\$132.50
Steps to Freedom Group				80.94			16.33	\$97.27
Total From Groups	85.90	142.07	342.10	265.44	75.75	57.80	260.83	\$1,229.89
From Members						100.00		\$100.00
From Other		100.00						\$100.00
FRC		13,000.00						\$13,000.00
Total From Other		13,100.00						\$13,100.00
Total Unrestricted Contributions	4,200.84	19,631.94	5,008.82	2,266.22	388.91	7,999.92	260.83	\$39,757.48
Wish (Coquina Coast)							108.00	\$108.00
Total Income	\$4,200.84	\$19,631.94	\$5,008.82	\$2,266.22	\$388.91	\$8,259.92	\$773.83	\$40,530.48
Cost of Goods Sold								

	JUN 2023	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	TOTAL
EVENTS								\$0.00
Florida Service Symposium (FSS)								\$0.00
FSS Hotel Meeting Space & Coffee					1,000.00		2,000.00	\$3,000.00
FSS Supplies						17.66		\$17.66
Total Florida Service Symposium (FSS)					1,000.00	17.66	2,000.00	\$3,017.66
Total EVENTS					1,000.00	17.66	2,000.00	\$3,017.66
Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$17.66	\$2,000.00	\$3,017.66
GROSS PROFIT	\$4,200.84	\$19,631.94	\$5,008.82	\$2,266.22	\$ -611.09	\$8,242.26	\$ -1,226.17	\$37,512.82
Expenses								
ADMINISTRATION								\$0.00
Admin Expenses								\$0.00
Admin Strategic Planning Meeting Expenses						115.25		\$115.25
Hotel Meeting Space & Coffee		340.95		2,552.85		1,200.00	340.93	\$4,434.73
Statewide Helpline	121.26	202.81	121.67	121.26	161.68	122.20	122.71	\$973.59
Total Admin Expenses	121.26	543.76	121.67	2,674.11	161.68	1,437.45	463.64	\$5,523.57
Admin Travel to RSC (Region)								\$0.00
Alternate Secretary to RSC (Region)		200.00		200.00		200.00		\$600.00
Alternate Treasurer to RSC (Region)		200.00		200.00		200.00		\$600.00
Co-Facilitator to RSC (Region)		200.00		200.00		50.00		\$450.00
Facilitator to RSC (Region)		150.00				150.00		\$300.00
Secretary to RSC (Region)		200.00		200.00		200.00		\$600.00
Treasurer to RSC (Region)		200.00		200.00		200.00		\$600.00
Total Admin Travel to RSC (Region)		1,150.00		1,000.00		1,000.00		\$3,150.00
Secretary Expenses								\$0.00
Secretary Minutes printing & mailing				18.44		126.03		\$144.47
Total Secretary Expenses				18.44		126.03		\$144.47
Treasurer Expenses								\$0.00
Treasurer Accounting Software Subscription	85.00	85.00	90.00	90.00	90.00	90.00	90.00	\$620.00
Treasurer Bank Service Fees						29.00		\$29.00
Treasurer PayPal Processing Fees	41.92	58.08	28.24	55.79	12.22	49.36	27.60	\$273.21
Total Treasurer Expenses	126.92	143.08	118.24	145.79	102.22	168.36	117.60	\$922.21
Total ADMINISTRATION	248.18	1,836.84	239.91	3,838.34	263.90	2,731.84	581.24	\$9,740.25
FELLOWSHIP DEVELOPMENT								\$0.00
Corrections Expenses								\$0.00
Corrections Copies, Printing & Supplies						641.97		\$641.97
Corrections Correspondence & Mailing				150.00		204.66		\$354.66
Total Corrections Expenses				150.00		846.63		\$996.63
FD Travel (for Members)						58.13		\$58.13
FD Travel to Areas								\$0.00
FD Co-Leader travel (to Areas)		71.25						\$71.25
FD Leader travel (to Areas)		92.72						\$92.72
Total FD Travel to Areas		163.97						\$163.97
FD Travel to RSC (Region)								\$0.00
Corrections Resource Coordinator to RSC (Region)				200.00				\$200.00
FD Co-Leader to RSC (Region)		200.00				200.00		\$400.00
FD Leader to RSC (Region)						200.00		\$200.00
H&I Resource Coordinator to RSC (Region)						200.00		\$200.00
Public Relations Co-Resource Coordinator to RSC (Region)		200.00		400.00		400.00		\$1,000.00
Technology Resource Coordinator to RSC		200.00		200.00		400.00		\$800.00

	JUN 2023	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	TOTAL
(Region)								
Total FD Travel to RSC (Region)		600.00		800.00		1,400.00		\$2,800.00
IT Expenses								\$0.00
Data Storage (Amazon Web Services)	3.17	3.17	3.17	3.17	3.17	3.17	3.17	\$22.19
IT Copies, Printing & Supplies				371.19				\$371.19
Video Conference Calling (Zoom)					224.85			\$224.85
Website Server (Linode)	29.00	29.00	29.00	29.00	29.00	29.00	29.00	\$203.00
Total IT Expenses	32.17	32.17	32.17	403.36	257.02	32.17	32.17	\$821.23
PR Expenses								\$0.00
PR Travel to Events		439.49				65.00		\$504.49
Total PR Expenses		439.49				65.00		\$504.49
Total FELLOWSHIP DEVELOPMENT	32.17	1,235.63	32.17	1,353.36	257.02	2,401.93	32.17	\$5,344.45
HUMAN RESOURCE PANEL (HRP)								\$0.00
HRP Travel to RSC (Region)				150.00				\$150.00
HRP Member 2 Guide to RSC (Region)		400.00		200.00		200.00		\$800.00
HRP Member 3 to RSC (Region)		200.00		250.00		200.00		\$650.00
Total HRP Travel to RSC (Region)		600.00		600.00		400.00		\$1,600.00
Total HUMAN RESOURCE PANEL (HRP)		600.00		600.00		400.00		\$1,600.00
REGIONAL DELEGATES								\$0.00
Delegate Travel to RSC (Region)						200.00		\$200.00
Alternate Delegate to RSC (Region)		200.00		200.00		200.00		\$600.00
Regional Delegate to RSC (Region)		890.28			402.30			\$1,292.58
Total Delegate Travel to RSC (Region)		1,090.28		200.00	402.30	400.00		\$2,092.58
Delegate Travel to SEZF								\$0.00
Delegates SEZF Travel		1,621.92		382.80		124.00	237.98	\$2,366.70
Members SEZF Travel		1,394.38						\$1,394.38
Total Delegate Travel to SEZF		3,016.30		382.80		124.00	237.98	\$3,761.08
Delegate Travel to WSC								\$0.00
Delegates WSC Travel					36.00			\$36.00
Total Delegate Travel to WSC					36.00			\$36.00
Total REGIONAL DELEGATES		4,106.58		582.80	438.30	524.00	237.98	\$5,889.66
Total Expenses	\$280.35	\$7,779.05	\$272.08	\$6,374.50	\$959.22	\$6,057.77	\$851.39	\$22,574.36
NET OPERATING INCOME	\$3,920.49	\$11,852.89	\$4,736.74	\$ -	\$ -	\$2,184.49	\$ -	\$14,938.46
				4,108.28	1,570.31		2,077.56	
Other Expenses								
Deposits made to our acct in error	-2,819.26		-268.01			0.00		\$ -
								3,087.27
Courage to Change (Zoom)	-20.00		-30.00		-20.00	-40.00		\$ -110.00
Total Deposits made to our acct in error	-2,839.26		-298.01		-20.00	-40.00		\$ -
								3,197.27
Total Other Expenses	\$ -	\$0.00	\$ -298.01	\$0.00	\$ -20.00	\$ -40.00	\$0.00	\$ -
	2,839.26							3,197.27
NET OTHER INCOME	\$2,839.26	\$0.00	\$298.01	\$0.00	\$20.00	\$40.00	\$0.00	\$3,197.27
NET INCOME	\$6,759.75	\$11,852.89	\$5,034.75	\$ -	\$ -	\$2,224.49	\$ -	\$18,135.73
				4,108.28	1,550.31		2,077.56	

Florida Regional Service Committee

Balance Sheet

As of December 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Account	65,023.51
PayPal	38.72
Total Bank Accounts	\$65,062.23
Other Current Assets	
Reserves	-9,500.00
Total Other Current Assets	\$ -9,500.00
Total Current Assets	\$55,562.23
TOTAL ASSETS	\$55,562.23
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Bal Equity	22,847.89
Unrestricted Net Assets	14,578.61
Net Income	18,135.73
Total Equity	\$55,562.23
TOTAL LIABILITIES AND EQUITY	\$55,562.23



P.O. Box 15284
Wilmington, DE 19850

FLORIDA REGIONAL SERVICE OFFICE, INC
FLORIDA REGIONAL SERVICE COMMITTEE ACCT
2222 S COMBEE RD STE 6
LAKELAND, FL 33801-8004

BANK OF AMERICA
Preferred Rewards
For Business

Customer service information

- 📞 1.888.BUSINESS (1.888.287.4637)
- 🌐 bankofamerica.com
- ✉ Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

Your Business Advantage Relationship Banking Preferred Rewards for Bus Platinum

for November 1, 2023 to November 30, 2023

Account number: ██████████

FLORIDA REGIONAL SERVICE OFFICE, INC FLORIDA REGIONAL SERVICE COMMITTEE ACCT

Account summary

Beginning balance on November 1, 2023	\$54,969.93	# of deposits/credits: 7
Deposits and other credits	8,443.12	# of withdrawals/debits: 22
Withdrawals and other debits	-244.37	# of items-previous cycle ¹ : 3
Checks	-4,226.67	# of days in cycle: 30
Service fees	-0.00	Average ledger balance: \$56,950.59
Ending balance on November 30, 2023	\$58,942.01	¹ Includes checks paid, deposited items and other debits



P.O. Box 15284
Wilmington, DE 19850

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FLORIDA REGIONAL SERVICE COMMITTEE ACCT
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Tampa, FL 33622-5118

Your Business Advantage Relationship Banking Preferred Rewards for Bus Platinum

for December 1, 2023 to December 31, 2023

Account number: ██████████

FLORIDA REGIONAL SERVICE OFFICE, INC FLORIDA REGIONAL SERVICE COMMITTEE ACCT

Account summary

Beginning balance on December 1, 2023	\$58,942.01	# of deposits/credits: 0
Deposits and other credits	0.00	# of withdrawals/debits: 14
Withdrawals and other debits	-2,852.79	# of items-previous cycle ¹ : 16
Checks	-1,726.03	# of days in cycle: 31
Service fees	-0.00	Average ledger balance: \$56,284.03
Ending balance on December 31, 2023	\$54,363.19	¹ Includes checks paid, deposited items and other debits



Merchant Account ID: [REDACTED]

PayPal ID: treasurer@naflorida.org

11/1/23 - 11/30/23

Activity Summary (11/1/23 - 11/30/23)

	USD
Beginning Available Balance	1,467.52
Payments received	1,574.33
Payments sent	0.00
Withdrawals and Debits	-1,400.00
Deposits and Credits	0.00
Fees	-49.36
Ending Available Balance	1,592.49



Merchant Account ID: [REDACTED]

PayPal ID: treasurer@naflorida.org

12/1/23 - 12/31/23

Activity Summary (12/1/23 - 12/31/23)

	USD
Beginning Available Balance	1,592.49
Payments received	773.83
Payments sent	0.00
Withdrawals and Debits	-2,300.00
Deposits and Credits	0.00
Fees	-27.60
Ending Available Balance	38.72

Florida Regional Service Committee
Contribution Summary - Last 2 Months
November - December, 2023

	Income	Net Income
*Area - Big Bend	114.60	114.60
*Area - Coquina Coast (CCANA, Inc.)	1,159.53	1,159.53
*Area - Forest	1,125.00	1,125.00
*Area - Greater Orlando (GOASCNA, Inc.)	433.53	433.53
*Area - Heartland (HASC, Inc.)	1,500.00	1,500.00
*Area - Palm Coast	1,483.31	1,483.31
*Area - Recovery Coast	25.00	25.00
*Area - Sun Coast	800.00	800.00
Just for Thursday's	22.80	22.80
Life on Life's Terms	35.00	35.00
New Tampa NA (Tampa Funcoast)	1,183.15	1,183.15
Quarantine Florida	71.50	71.50
Recovery on Campus (Greater Orlando)	173.00	173.00
Steps to Freedom (Coquina Coast)	16.33	16.33
~ Members	100.00	100.00
John K/Jordan W (Courage to Change)		0.00
Total ~ Members	\$ 100.00	100.00
TOTAL	\$ 8,242.75	8,242.75

Friday, Jan 19, 2024 11:12:57 AM GMT-8 - Cash Basis



RSO Meeting Minutes for January 13, 2024

7 Board Members present + RSO Staff = 8

Roll Call/Attendance

Key: A=Absent P=Present LE=Left Early L=Late

MEMBERS	ELECT	POSITION	PHONE	E-MAIL	
1. Roger S.	Board 9/22	President			P
2. vacant		Vice President			
3. Lisa C.	Board 9/22	Secretary			P
4. Tim D.	Board 11/20	Treasurer			P
5. Tami B.	RSC 9/22 yearly	Office Manager			P
6. Vernon H.	RSC 9/22 yearly	Board Member			P
7. Guido	RSC 5/23 yearly	Board Member			P
8. Joel	RSC 7/23 yearly				P
9. Vacant		Board Member			
* Chris A.	RSC 11/18	Consultant			A
* Amanda B		RSO Staff		Left 11:07	P

Open: Meeting opened by Roger at 9:59 am with moment of silence

Open Floor

- Vernon - Attended the last RSC. A couple of items in Roger's report disturbed her.
 - The efforts of the last archivist and digitizing info was a waste of time. She disagrees. Feels Roger's personal opinions should stay in his HG and not in his report as representing the Board.
 - Applauds his bravado and offering the RSO participation in events in the Region.
 - Was not clear enough that Darla was not making consistent payments, that was "breezed over." Financial info is important.

Roll Call - Lisa

Office Special Worker Report - Amanda

- Report submitted and discussed. See Addendum A.
- We got to meet Ashley
- Lisa questioned the availability to use EFT between our bank and Region without having access to their account.
 - Tami - Her Area has researched this. Issue with Venmo charges a fee after a certain \$\$.
 - Roger - Spoke with Ernest. Regional Treasurer is willing to help us get access to the Account as they may transfer their account to Chase (where we bank). They may want to

make a Board member (Pres?) a signor on it.

- Joel - is the inventory figure was retail or wholesale (it is retail)
- Vernon asked if generic copier items could be purchased for current copier •
- Vernon - have you contacted VistaPrint? (Amanda has not)
 - Roger - VistaPrint min order is 30 cards and can bundle different kinds.
 - Amanda - does not have e-copies of each card for VistaPrint. Kylie had one that she would print that would then be copied at the RSO. She will contact Kylie for the e-copies
- Tami - if we don't have that, she can recreate it from a screenshot or scan
- Tim - More info about the printer please. Tami: A building in her area had a fire and has a printer (not from the fire) they are willing to donate. They are going to have all of their printers serviced and then offer one to us if we can pick it up.
- Roger - A printer repair company he knows has some small desktop printers that may be available cheap if we could use them. Amanda says they may be useful. Roger would donate them. May pick up two or three.
 - Vernon - Why get several small ones if Tami has a big one we could get? Roger: may have trouble getting a service company on donated copiers. Also, toner for the large copier is more expensive. •
 - Tami - Do we know what the areas pay for each meeting list (16 cents per copy plus shipping, f/b single sheet legal size). Need to be sure any printer/copier we get, at least one can print on legal paper.
- Roger - Our "printing service" has not taken off. May want to tell Areas that we are going to discontinue that service (only one Area currently has us print their meeting schedules).
 - Joel - if we have at least one printer that can do legal, let's keep printing the schedules.
 - Tami - if we stop printing the meeting schedules, the small printers would be enough and we would not need a large copier.
 - Amanda - we sometimes need color copies, need to be sure we have this capability (for CAR reports)
 - Tim/Roger - we can get these done at a local business as there are fewer than 100 copies usually requested. May also be able to use VistaPrint. VistaPrint has replaced a lot of copy needs for some businesses as cheaper than large copier maintenance.
 - Tami - printing at RSO also takes Office Worker away from other duties (that make us \$).
 - Roger - can we order CARs from WSO? Joel: RSO is no longer providing printed copies.
 - Tim - Can Tami check out the printer if we decide to use it?
- Tim - Former printer company still wants payment since we are still using it even though we are telling them we are not going to continue using it. When considering this new printer idea - there is still a lot involved (transportation, drivers for all computers, etc.). If we are not going to use it, we not to disconnect it and not use it.
- **Tim - informal "motion" - all agree to have Tami check out the large printer to see if it will work for us.**
- Tim - concerned the printer company may come after us for the balance we owe them. Or we need to pay them and keep the copier and the service.
- Vernon - is there any sensitive information they can access: (No)
- Tim - Can we request RSO provide us deposit slips for us to make deposits to their bank? There is time involved in collecting money for them, they should pay us for this service.
- Tami - got a call from another RSO that wanted to know what our Region pays us to be their storage facility and do some of the work for them. Their Region is paying \$1000/mo. Tami informed them that we do not get paid.
- Tim - our Special Workers spend about 10% time on Region business, we should ask for about \$1300/mo to cover the time and expense.
- Tami - Spoke to Palm Coast Area - pay \$300/mo for a Storage Unit - and they were unaware that the RSO also has some Palm Coast materials. As well as Materials for other Areas. • Roger - We have

provided storage for Region as a courtesy, but as a business, we need to ask for payment.

- Tami - Other RSOs she has spoken to are also having a hard time financially. • Tami - We should actually have hard data about what we are asking the \$ for before Roger asks Region for a monthly amount.
- **Roger - will tell Region we are calculating an administrative fee and a storage fee so they know it is coming.**
- Vernon - we can look to see what other RSOs are getting paid by their Regions so we have hard data to support the amount we ask for. (Tami - will collect this info)
- Guido - looks like we need more money, so charging Region would be a good idea • Joel - We should let Region know that there have been multiple RSOs that have shut down. • Tami - NYRSO adds \$ to all of their literature to cover their costs, they do not sell it at-cost. • Tim - If Region tells us they don't have \$, remind them that they have sent \$25K to WSC and \$5K to Zone.
- Tami - does not want us to be too specific in what we tell Region we will be asking money for. • Tami - Amanda periodically gets calls for outside issues (i.e. Area/Region liability insurance). Tami has asked her to pass those questions to Tami or others on the Board (Roger said he would do it) so Amanda does not have to spend her time on those things.
- Joel - We can refer people to the Regional Archives on the Website for some info. ○ Tami - some of the info on the website seems outdated. She was also told that the NY Region provides liability insurance for some events. Joel: There is a lot involved to do this. Tami - Her area currently pays \$400/yr for liability ins, but current quote if she were to replace it is \$1500/qtr.
 - Roger - things vary for each state. It is expensive and a lot of work. Not something the RSO wants to deal with. Our current liability insurance is just for the RSO building space.

Secretary's Report - Lisa

- I apologize for my absence in November. When I took this position my husband was not ill. I am hopeful that his condition will not prevent me from missing future meetings.
- In the past I have summarized the financial and Special Worker reports in the body of the minutes. It is sometimes difficult to keep up. Since these reports are emailed to the Board prior to the meeting, it does not make sense to try to type them as we discuss them. I would like to know which of the three options below to use moving forward. I will include pertinent discussion in the minutes.

Treasurer's Report - Tim

- Report submitted and discussed. See Addendum B.
- Amanda is working on bank reconciliations (up to Nov). Things do not match.
- Because we keep our inventory at retail - it reflects that we make no money on our lit sales. This is not accurate.
- Went over report form the tax preparer with Roger. Had to make some assumptions. Need to list our inventory as cost, not retail. Looked at our cost and adjusted down by 22%. • If we go to QuickBooks on-line we still need a per item cost. We get a 24% disc from WSO. But we pay shipping. This is used for overhead. We are not at break-even yet.
- Post-COVID, still a lot of folks buying directly on-line from others.
- We need to reduce cost or increase sales if we are to stay viable. Or get \$ somewhere else (Region?)
- Did not include the Region Account or Darla's \$owed on the Balance Sheet as of May 31 as it is misleading since this is not money we have for RSO.
- If our discount form WSO is ever reduced, we may not survive.

- Providing discounts to the Areas is not helping us.
- Roger - Is there a way to pay WSO directly instead of check? (Tami: they charge a fee for EFT).
Tim: We can set them up on BillPay that will not cost a fee, but will need to have oversight. Tami: she checks the account occasionally.
- Tami - Going to QuickBooks online will help with oversight.
- Tim - we have a professional bookkeeper who is willing to help us with the integration of QB online.
- Tim - some bad debts - people who will never pay us (about \$2000).
 - Tami - in July it was \$30K. Also, Roger brought some invoices to RSC and handed them out, we got some of those back paid!! There are still some we will never get. Have asked Amanda that if a person is ordering for an Area that it be under the Area account.
 - Roger - recommend that for personal orders, they must be paid before being shipped. •
- Tim - some credits that we owe back to customers but we don't know how to contact them. What is our policy?
 - Joel - He is owed \$30 so plans to just use it for a future order. Does not want to see us put a time limit on a credit.
 - Tami - from a business standpoint, we can't carry over credits for long periods of time.
 - Roger - suggests that after 90-days we return the credit to keep accounts clean. ○
 - Tim - Agrees with the 90-day limit but can have exceptions when there has been communication with the person. Board in agreement.**
 - Guido - Some of the credits may be from backorders that we were paid for but did not have inventory to send the product.
- Need to update Board info with State of FL. Need to let Tim know how to list your information. Can use RSO address if desired. Due May 1st. Must also complete a Report on Business Ownership by Jan. Technically, since we are the 501c3, they do not "own" us, do we "own" them?
- Roger - They are still discussing term limits at Region. Be sure you are seeking your replacement. We are looking for both an attorney and an IT person.
- Tim - Was Guido paid for his consignment? Payment is on the way.

Office Manager's Report - Tami

- Several issues already addressed above
- There are 6-7 volunteers that help at the RSO each month.
- When at the office, went through the cabinet of items that were messed up from embossing effort
 - Several Basic Texts, some of the expensive editions
 - The time and effort is a lot - costing too much. Steep learning curve.
 - We do not use it enough to pay for the effort
 - Suggests selling the embossing machine. We paid \$3K but they are about \$19K now.
 - Roger - Tell Region we are no longer doing it (cost prohibitive) and see if anyone is interested in it.
 - Tim - Can we train Terry to use it? (Tami - who does it isn't the issue - it is that each embossing is different so it is very time-consuming.)
 - Guido not interested in it. It is not practical for individual embossing. Would be more useful if doing batches.
 - Tami will do research to see what comparable used machines are selling for.
- Talked to RDs about Service Symposium. Would like us to set up a small store at the event.
 - Saw influx of orders after doing an Orlando event.
 - Would like to have Guido's items there. They sell well
 - Joel and Vernon will be available to assist.
 - At Orlando, Tami & Sara drove to Lakeland to get the info and took to Orlando but

Amanda drove to Orlando to get the stuff and return it to RSO. The hours she spent were taken off here next week. Board agrees to this process.

- Guido - Amanda had to spend time doing inventory on the items sent and then again on items returned. Is there a way to reduce this time? Tami: Part of the problem was we took too many medallions. Do not plan to take those this time. Just the basic books, some Southern Exposures, and service materials/handbooks.
- Roger - There is a day for Professionals. Maybe we should make order sheets that we can provide them so they recognize us as a resource for them. Maybe Region will allow us a few minutes to address them on Professional Day. Joel: talk to RD off line, don't even need to bring it up on the floor.
- Amanda doing a great job, but still needs some training. Let's remember that as we look at deficiencies.
 - Roger is having her keep notes monthly to put together as Best Practices
 - Amanda is trying to keep Ashley informed as to how to do things.
 - Guido - is she able to scan checks instead of taking them to the bank? Roger: Not working at Chase.
- The way that we have done credit card stuff in the past is complicated. At the Unity Convention they used a program that was used on a phone. As long as you have wifi, it worked. At Unity RSO could not get the credit card system to work. Had to work around it. Need a different system.
 - Roger has been in contact with a credit card machine company. May be able to use it at FRCNA. Must contact them 90-days out. Can use volunteers for the credit cards, but need more oversight for cash sales.
 - Tami - recommend one cash line and one for credit.

President's Report - Roger

- Have had conversations about FRCNA as it costs us \$\$ for Special Workers.
 - Thanks for all who showed up to help.
- Joel - question about outside vendors on the website. He has talked to a vendor that may do 20% share if there is enough business brought to him. Will ask other vendors he knows.
 - Roger - be sure we stay open to negotiating if vendors do not want to pay share the 20%
 - Roger - has been in contact with someone to provide copies of speaker Cds/mp3s.
 - Tami - Concerned that we are still having trouble with the Website to add outside vendors.
 - Joel: There may be a way to directly link to vendors.
 - Roger: the Polk Tech invoices have been confirmed to be fair
 - Guido: There is a multi-vendor plug-in for the website. Vendors would post their own items and RSO would approve for it to be visible. Costs about \$900.
 - Roger- how much time will it take a special worker to approve items.
 - Guido - let's just look at it and discuss. Will email the name to Roger.
- Guido - if we are losing \$ every month - we need to address our finances more specifically on how to be profitable. Roger: we can start by discussing having Region pay for service. If we decrease inventory, then we have more items we are out of for filling orders > backorders. Roger: backorders are included in the next Area order, they are not shipped separately.
 - Can we have a special meeting for just addressing how to fix the finances. Roger willing to make time to meet separately.
- Tim - is there a master list of Area Lit Officers that we can send email blasts? Tami: no list but have an RSO FB page that gets traffic. Roger will try to get a list at Region, but it will likely change often. Maybe need a general Area email address. Willing to get with Guido for ideas on reducing costs.

VP Report - Vacant

-

Old Business

- As above

Elections

- Vice President
 - No nominations
- Board Member
 - No nominations

New Business

- As above

Next Meeting **March 9, 2024 @ 10 am**

Adjourn: 12:29

Addendum A

Special Workers Report January 2024

WSO Balances: As of 1/12/2024 our open balance for literature is \$92,992.81(broken down into 2 orders for 11/27/23 and 12/27/23 and our freight shipping is \$3,473.98 . Total open balance to **\$96,458.04**

Bank Balance: As of 1/12/24 \$156,742.66 (Outstanding Checks \$34,420.00) **\$122,322.66**

CD Balances: 0316 – **\$10,052.18** 4705 - **\$12,340.73**

Inventory Value: **\$128,145.94** (excludes shipment due in this week)

• Monthly Sales:

October **\$47,811.58**
November **\$58,466.08**
December **\$47,607.67**
January TD **\$18,403.91**
FISCAL YTD **\$431,599.16**

• Employee Updates:

- Terry is currently working full time at 32 hours a week. He has been vigilant about keeping customer information up to date, organizing and maintaining the literature. Terry assists with community service persons task assignment and oversight as well.
- Amanda is working 38-40 hours a week. I have been overseeing all daily procedures and performing all accounting duties. At this time, I have gotten caught up on bank reconciliations. I have been working with Tim on some QuickBooks tasks as well.
- Ashley is learning quickly and has become a true asset to the RSO. Ashley is currently working 20 hours per week. Ashley has conquered customer calls and has excellent customer service skills and

applies them to each and every interaction. Ashley has been working on filing and small office tasks as well. Ashley is successfully trained in making bank deposits and is working on training with inventory check ins as the trucks come in and back up to some smaller office tasks. Ashley has also been a great help in customer calls for account collection.

- **A/R Collections and Credits** – At this time many of the Aging Accounts collections have been successful. As of now, I will be pulling a new report this coming week to revisit who still has open balances and begin collection calls for the funds. We have several accounts with credits that have not been retained. I spoke with Tim briefly about the subject and would like to bring up the possibility of those credits being considered donations after they are held for a period of 90 days without being used. Some of those credits are from very old accounts and customers that are not actively ordering with the RSO currently.
- **BOA CD** – At this time Bob's name is still primary on the BOA CD Accounts. I would like to bring up the possibility of changing the names on the account and also gaining access to said accounts. I had a very informal conversation with, and he is more than willing to assist Roger in anything that needs to be done. Also, getting a maturity date on the CDs to obtain the best rates possible.
- **Access to Region Bank Acct** – At this time, I do not have access to the Region account to do transfers of donations (both paper check and electronic). Gaining said access would greatly improve the process of donations. Record keeping and booking keeping was much cleaner and easier to access when we had access. Could this potentially be brought up at Region meeting next week?
- **QuickBooks Online Planning** – Tim and I began discussion about moving QuickBooks to the online version vs the desktop we are currently operating on. I personally believe it would be of great benefit for office staff if QB was online. Tim and also discussed making sure that the transition will be smooth with our current website and set a goal date of 5/31/24.
- **Printer Update** – We are currently still working off the printer we have been attempting to return to De Lange Laden. There is potentially a printer that could be donated from one of Tami's contacts. I have copied Tim and Tami on all communications from the previous printer company to keep them in the loop.
- **WSO** – I received the confirmation that WSO will be extending our rate of discount through 2023-2024. That rate is 24%. This discount is based off our gross purchases from the previous year.

Addendum A Financial Reports

Florida Regional Service Office
Balance Sheet
As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
15023 - Petty Cash	90.29
2021 - Bank of America	
2021-1 - CD Accounts	
0316 - 12 Month Featured CD 2 - 0316	10,044.23
4705 - Fixed Term CD 1 - 4705	12,334.57
Total 2021-1 - CD Accounts	<u>22,378.80</u>
Total 2021 - Bank of America	22,378.80
40000 - Chase Bank	74,407.17
Total Checking/Savings	<u>96,876.26</u>
Accounts Receivable	
11000 - Accounts Receivable	10,150.75
Total Accounts Receivable	<u>10,150.75</u>
Other Current Assets	
12000 - Undeposited Funds	-1,936.15
18600 - Inventory Asset	
12100 - *Inventory Asset	251.66
18601 - WSO Item	172,119.21
18602 - Speciality Item	15,622.90
18600 - Inventory Asset - Other	123.44
Total 18600 - Inventory Asset	<u>188,117.21</u>
Total Other Current Assets	<u>186,181.06</u>
Total Current Assets	<u>293,206.07</u>
Fixed Assets	
1500 - Furniture and Fixtures	
1501 - Mail Scale	494.04
1502 - Monitor	450.10
1503 - Lexmark X125M	120.00
1504 - Accumulated Depreciation	-13,190.90
1506 - Lexmark 2	119.99
1507 - Computers	5,362.27
1500 - Furniture and Fixtures - Other	6,638.50
Total 1500 - Furniture and Fixtures	<u>0.00</u>
Total Fixed Assets	<u>0.00</u>
Other Assets	
25253 - Deposits and Prepaid payments	
25254 - Prepaid Rent	2,205.70
25255 - Electric Deposit	150.00
Total 25253 - Deposits and Prepaid payments	<u>2,355.70</u>
Total Other Assets	<u>2,355.70</u>
TOTAL ASSETS	<u><u>295,563.77</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	78,201.56
Total Accounts Payable	<u>78,201.56</u>
Other Current Liabilities	

2:02 PM
01/12/24
Cash Basis

Florida Regional Service Office
Balance Sheet
As of December 31, 2023

	Dec 31, 23
25500 - Sales Tax Payable	2,073.50
Total Other Current Liabilities	2,073.50
Total Current Liabilities	80,275.06
Total Liabilities	80,275.06
Equity	
30000 - Opening Balance Equity	2,273.00
32000 - Unrestricted Net Assets	234,502.86
Net Income	-21,570.91
Total Equity	215,294.75
TOTAL LIABILITIES & EQUITY	295,569.81

Florida Regional Service Office
Balance Sheet
As of May 31, 2023

	<u>May 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
082021 - CenterState Bank	84.95
15023 - Petty Cash	5.34
2021 - Bank of America	
2021-1 - CD Accounts	
0316 - 12 Month Featured CD 2 - 0316	10,044.23
4705 - Fixed Term CD 1 - 4705	12,334.57
Total 2021-1 - CD Accounts	<u>22,378.80</u>
Total 2021 - Bank of America	22,378.80
40000 - Chase Bank	80,179.14
Total Checking/Savings	<u>82,648.23</u>
Accounts Receivable	
11000 - Accounts Receivable	26,959.15
Total Accounts Receivable	<u>26,959.15</u>
Other Current Assets	
12000 - Undeposited Funds	-5,722.71
18600 - Inventory Asset	
12100 - *Inventory Asset	102.91
18601 - WSO Item	184,205.84
18602 - Speciality Item	16,997.92
18600 - Inventory Asset - Other	123.44
Total 18600 - Inventory Asset	<u>201,430.11</u>
Total Other Current Assets	<u>196,707.40</u>
Total Current Assets	<u>305,314.78</u>
Fixed Assets	
1500 - Furniture and Fixtures	
1501 - Mail Scale	494.04
1502 - Monitor	456.10
1503 - Lexmark X125M	120.00
1504 - Accumulated Depreciation	-13,190.90
1506 - Lexmark 2	119.99
1507 - Computers	5,362.27
1500 - Furniture and Fixtures - Other	8,638.50
Total 1500 - Furniture and Fixtures	<u>0.00</u>
Total Fixed Assets	<u>0.00</u>
Other Assets	
25253 - Deposits and Prepaid payments	
25254 - Prepaid Rent	2,205.70
25255 - Electric Deposit	150.00
Total 25253 - Deposits and Prepaid payments	<u>2,355.70</u>
Total Other Assets	<u>2,355.70</u>
TOTAL ASSETS	<u><u>307,670.48</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	68,379.47
Total Accounts Payable	<u>68,379.47</u>

1:52 PM
01/12/24
Cash Basis

Florida Regional Service Office
Balance Sheet
As of May 31, 2023

	<u>May 31, 23</u>
Other Current Liabilities	
25500 - Sales Tax Payable	2,662.39
Total Other Current Liabilities	<u>2,662.39</u>
Total Current Liabilities	<u>71,041.86</u>
Total Liabilities	71,041.86
Equity	
30000 - Opening Balance Equity	2,042.00
32000 - Unrestricted Net Assets	289,029.20
Net Income	-54,436.54
Total Equity	<u>236,634.66</u>
TOTAL LIABILITIES & EQUITY	<u><u>307,676.52</u></u>

Florida Regional Service Office
Profit & Loss
 June through December 2023

	Jun - Dec 23
Ordinary Income/Expense	
Income	
2770 - Shipping Revenue	48,556.98
2771 - USPS	
460 - First Class Mail	666.11
Total 2771 - USPS	666.11
45001 - Consignment Revenue Account	-485.30
46423 - Merchandise Revenue	
4628 - Speciality Items	14,192.80
46401 - WSO Merchandise	
46402 - Booklets and Pamphlets	52,016.04
46403 - Books	214,458.89
46404 - Handbooks	2,676.87
46408 - Keytags / Chips	51,042.50
46409 - Medallions	36,123.90
46410 - Discounts and Allowances	21,847.66
46411 - Miscellaneous Items	4,419.81
46412 - Less Invoice Discount	8,740.09
46401 - WSO Merchandise - Other	-112.06
Total 46401 - WSO Merchandise	391,213.70
46423 - Merchandise Revenue - Other	-0.27
Total 46423 - Merchandise Revenue	405,406.23
48400 - Fellowship Services	1,641.66
5236 - UPS	6,879.11
60915 - Sales Discount	-13,396.32
69854 - 12% Shipping	621.48
765 - Priority Mail	2,152.36
8526 - 11% Shipping	2,351.99
Total Income	454,392.30
Cost of Goods Sold	
20001 - Shipping	
2000 - Freight Out	7,537.82
20002 - Freight In	3,703.16
20020 - Postage Supplies	468.43
20001 - Shipping - Other	17,073.10
Total 20001 - Shipping	28,782.51
50000 - Cost of Goods Sold	
50001 - WSO COGS	416,733.54
50002 - SPECIALITY COGS	2,140.16
50012 - Less Invoice Discounts (WSO)	-78,989.71
50000 - Cost of Goods Sold - Other	3,244.37
Total 50000 - Cost of Goods Sold	343,128.36
610225 - Processing fee	8,282.36
62105 - credit card Processor fee	108.66
Total COGS	380,301.89
Gross Profit	74,090.41
Expense	
10001 - Convention Expense	3,100.05
45002 - Cost of Consigned Goods	530.20
60900 - Business Expenses	
609011 - IT Services	4,219.70
60902 - Copier Lease	1,360.68
60903 - Copier Meter and usage	70.78
60906 - Utilities	5,347.93

Florida Regional Service Office
Profit & Loss
June through December 2023

	<u>Jun - Dec 23</u>
60908 - Rent	15,396.25
60910 - Security	517.71
60911 - Office Supplies	2,210.13
60914 - Office Equipment	287.84
60921 - Bank Service Charge	200.44
60900 - Business Expenses - Other	2,588.33
Total 60900 - Business Expenses	32,199.79
62100 - Business Fees	
62110 - Accounting Fees	1,700.00
Total 62100 - Business Fees	1,700.00
65000 - Business Insurance	
65001 - Worker's Comp Insurance	757.00
65003 - Insurance	-1,016.01
Total 65000 - Business Insurance	-259.01
65020 - Postage and mailing supplies	9,998.68
66000 - Payroll Expenses	
66001 - Employer Payroll Taxes	3,285.04
66002 - Employee Payroll Taxes	5,594.09
66000 - Payroll Expenses - Other	30,258.67
Total 66000 - Payroll Expenses	45,137.80
68300 - Travel	594.00
900009 - Electronic Refund	60.03
Total Expense	93,061.54
Net Ordinary Income	-18,971.13
Other Income/Expense	
Other Income	
900000 - Recovery from Daral Theft	778.84
Total Other Income	778.84
Other Expense	
12345 - Donations to Region	3,378.62
Total Other Expense	3,378.62
Net Other Income	-2,599.78
Net Income	-21,570.91

Proposal Examples (shown during FD – 01/20/2024)

Maker: Admin **Date:** 1/16/2022

Proposal: Move RSC Bank account to Chase with RSO

Intent: Currently the RSC's bank account falls underneath the RSO's account. The RSO has moved their account to Chase Bank and the RSC will be following suit. We have had troubles with transferring admin members signature cards due to procedural changes. We also would like to keep the uniformity and continuity of remaining at the same bank as the RSO as the RSC falls underneath their EIN. The current bank account would remain open until the end of the fiscal year May 2022.

Spiritual impact: Concepts 8 and 11 and continuity and alignment with the RSO and structure of our finances.

Financial impact: none

Guide to Florida Regional Service change: none

Maker: Admin Workgroup/Treasurer **Date:** January 19, 2022

Proposal: To propose the new budget for 2022-2023. The proposed budget will be included in the minutes for areas and groups to review and provide input prior to a formal discussion on the RSC floor.

Intent: To have an operating budget for the next fiscal year.

Spiritual Impact: To have a working budget which provides the necessary NA services to the region.

Financial Impact: \$105,018.00 (an increase of \$12,988.00 from 2021-2022 budget)

Guide to Florida Regional Service change: None

Maker: Technology Resource Coordinator

Proposal: To add a section to the Guide on page 30 after the "Technology Resource Co-Coordinator" section that would create a Technology Resource Panel.

Intent: The realm of "technology" is vast and continually expanding, providing us more efficient ways to carry the message and be of service. This is a wonderful opportunity to continue to grow and evolve but also requires a wide range of skill sets and surplus time to manage it all; much more than is realistic to expect from just two trusted servants. The intent of this proposal is to add a section to the Guide which will allow for the creation of a "Technology Resource Panel."

The members of this panel would be able to support the Technology Resource Coordinator and Co-Coordinator by bringing their experience, skills, and time to the table. The Tech Resource Coordinator positions tend to be difficult to fill as they require a specific aptitude and can be intimidating. The creation of this panel makes the Tech Resource position less about knowledge of every area of "tech" and more about delegation, which makes it far more accessible to members who may be tech savvy but wouldn't feel comfortable taking on the position as it currently stands (without a panel).

There are also many members who have tech skills but are not able to take on the Tech Resource commitment due to the demanding nature of their jobs and this panel would allow a way for them to be of service.

Spiritual Impact: Third Concept - The NA groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it.

Financial Impact: The cost of one hotel room for two nights during the GSR Assembly or FSS each year. Around \$350/yearly. This would allow the Tech Resource coordinators to have assistance at these tech heavy and labor intensive events.

Guide to Florida Regional Service Change: See attached.

SAMPLE